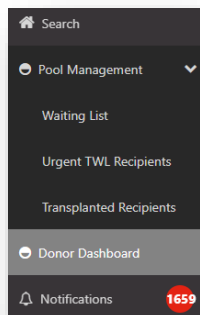The Donor Dashboard displays deceased donor records that are matched against recipients from the user's hospital. This dashboard is updated in real time and users can access match events for their recipients as soon as they are published in the laboratory portal.

VIEW RECIPIENTS MATCHED WITH A DONOR

Click **Donor Dashboard** on the navigation pane.

A list of Deceased Organ Donors matched against recipients from the user's hospital is displayed.

Note: All Organ Donors have name withheld.

Click on a donor row.

This displays the list of recipients that have published match events against that donor.

Filters can be selected to narrow the list of recipients, including a multi-select option for **Organ Program.**
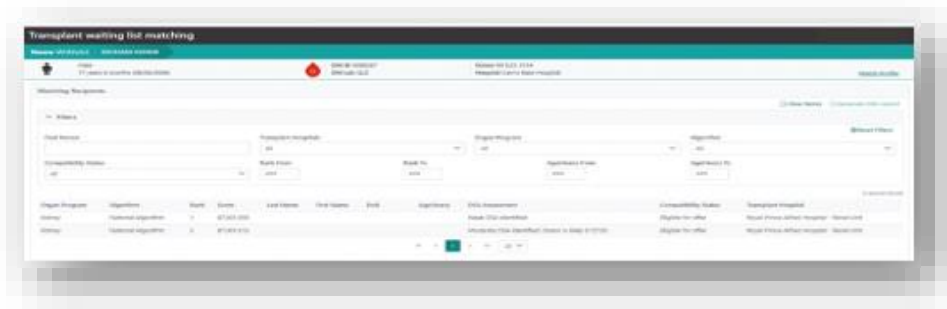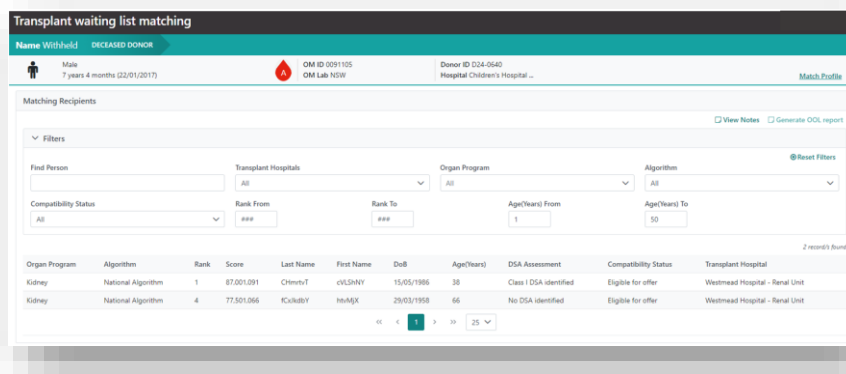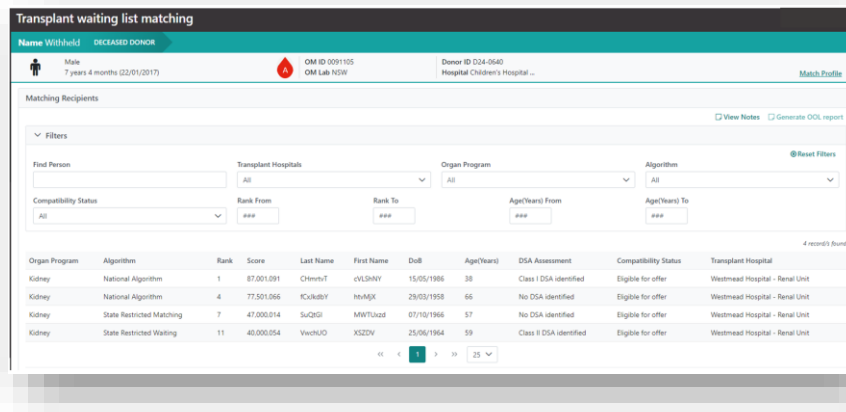
When filtering using the age filters the recipients matched on the Kidney National Algorithm will not be filtered. For examples if the user populates the **Age (Years) From** filter with 1 and the **Age (Years) To** filter with 50, any kidney recipients matched on the National Algorithm that are above 50 years old will still display.


An Organ Offer List (OOL) can be generated for specific recipients listed in the **Transplant waiting list matching** screen.

GENERATE AN ORGAN OFFER LIST

1. Select the appropriate filters to display the recipients required to be on the OOL.

> **Note**: The **Compatibility Status** must be selected as **Eligible for offer** or **For assessment by Transplant Unit** from the dropdown to enable the Generate OOL report button.

2. Click **Generate OOL report**.
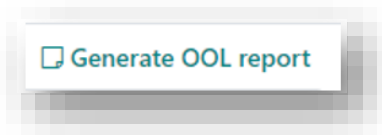
3. A popup appears noting that the OOL report is queued and is estimated to take 5 minutes to complete. Click **OK**.
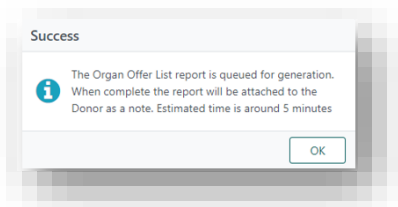
4. Click **View Notes** to access the report. A note will be created, "Organ Offer List Report- Transplantation Portal" with the following file name in the attachment tab:

   <Donor ID>_<OrganProgram>_<Rank from>_<Rank to>_<Selected Transplant Hospital>_<YYYY-MM-DD>_<HH-MM-SS>.

   All the selected parameters will be listed in the note.
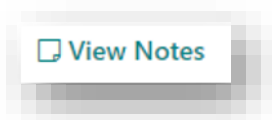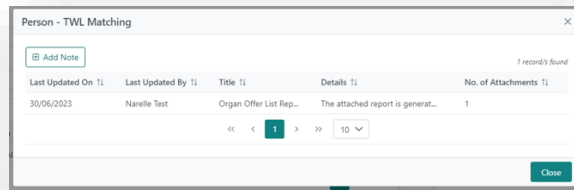
5. Click on the row of the report that was generated.

6. Select the **Attachments** tab and click on the file to download the report.

Note: The header and footer of the report will match the Laboratory Portal copy which is selected based on the donor OrganMatch lab.

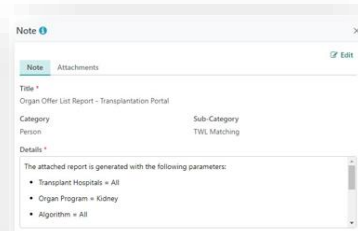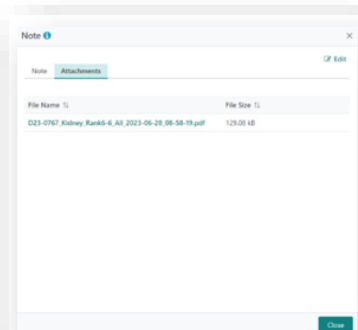7. The summary table includes patient name, age, transplant hospital and DSA summary for all the patients that follow.

8. Click **Close**.

GENERATE A THORACIC EXCLUSION REPORT

If a user has a heart or lung unit linked to their access, the thoracic exclusion report can be run via the donor dashboard in the TWL matching screen. This report will list any recipients linked to the user's hospital that were excluded via the heart or lung matching algorithms and the reasons for exclusion.

1. Select the required donor from the **Donor Dashboard**.

2. Click **Generate Exclusion Report**.

3. Print, download or save the report as required.
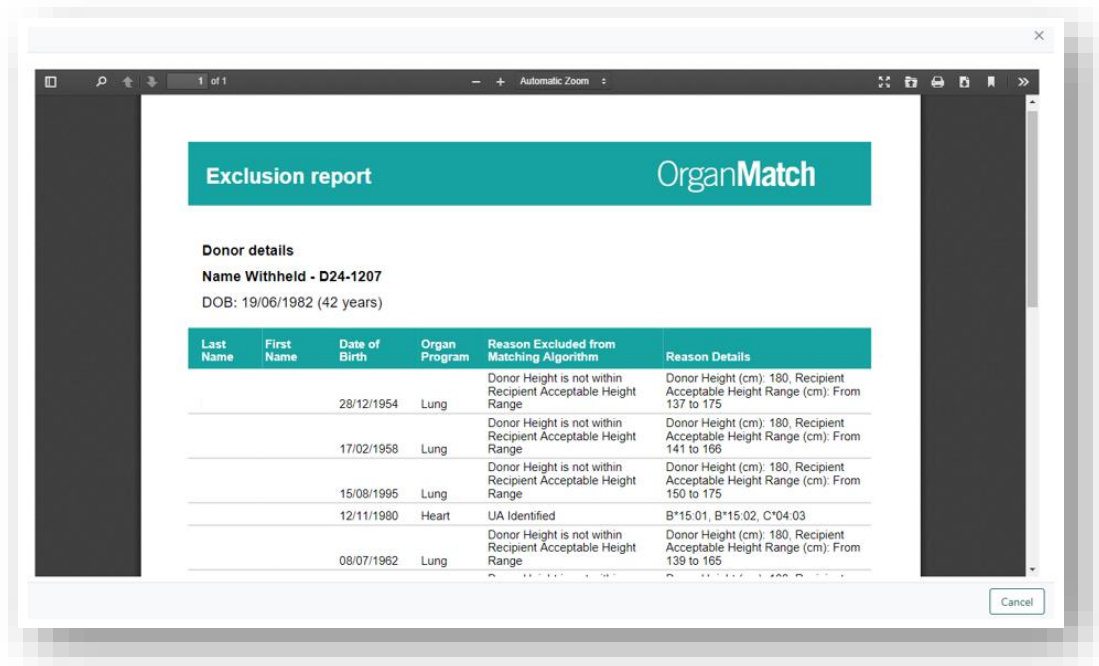
VIEW A MATCH EVENT

Click on the recipient row.

This navigates to the Match Event where further information can be found.

For further details, refer to Match Event Assessment- Transplantation Portal (OM-062).

If an expected recipient is missing from the matching screen, the reasons for exclusion from matching with the donor can be viewed through the **TWL Match history** of the recipient.

For further details refer to Transplant Waiting List (TWL) Match History (OM-059).

EDIT A MATCH EVENT

The Match Event can be edited to record a decline on an organ offer.

1. Click **Edit** in the **Match Event Outcomes**.

2. Select **Declined** from the **Offer Status** dropdown.

3. Select the reason from the **Reason(s) for Decline** dropdown. Multiple reasons can be selected. See Appendix 1 for a list of reasons.

4. Click **Save**.

5. The reason for decline is now displayed in the Match Event. The date and time of decline is also displayed.

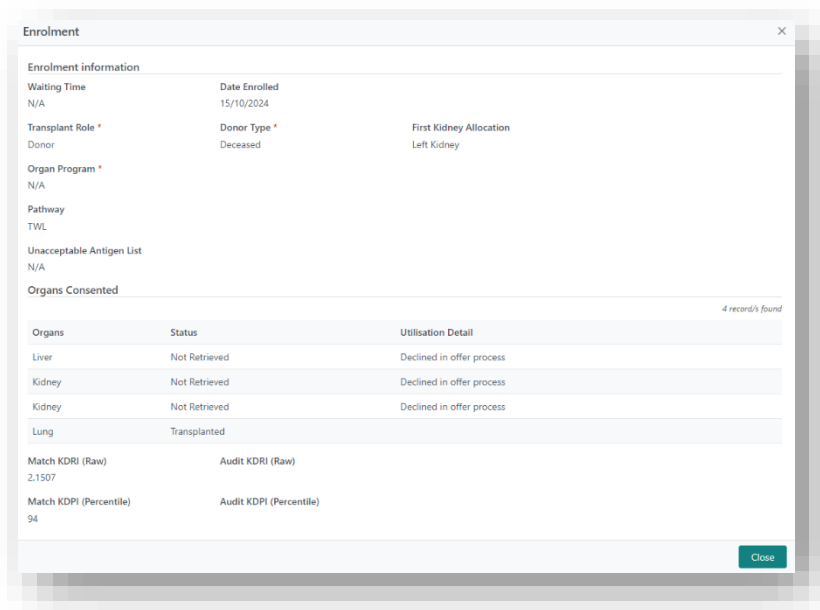## VIEW DONOR PROFILE

Clicking on **Match Profile** in the **Transplant waiting list matching** screen will view donor information.
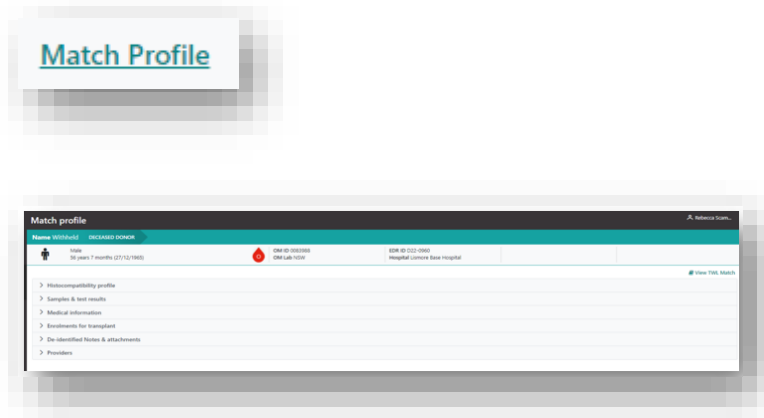
Click **Enrolments for transplant** to display the deceased donor enrolment.

This is where the Match KDPI can be found, in addition to the match parameters in the match event.

APPENDIX 1: REASONS FOR DECLINE

Reason For Decline	Scenario
Not Medically Suitable - Acute Clinical Course	Select when an organ is declined due to the cumulative effect of the admission clinical course and current acute clinical presentation.
Not Medically Suitable - medical history/comorbidities	Select when an organ is declined due to the cumulative effect of the donor's medical history and/or recognised comorbidities.
Not Medically Suitable - Organ Disease	Select when an organ is declined due a specific diagnosed disease of the organ.
Not Medically Suitable - Organ Function	Select when an organ is declined due to assessment of the current function.
Not Medically Suitable - Organ Trauma	Select when an organ is declined due to trauma to the organ.
Not Medically Suitable – Other	Select if an organ is declined and is described as not medically suitable for transplant for a specific reason other than any of the pre-populated selections.
Not Medically Suitable - Prediction of time to death post WCRS	Select when an organ is declined due to the transplant unit assessment/judgement that the potential donor would not die in the required organ specific timeframe, regardless of organ function and/or medical history.
No Suitable recipient - Donor vs recipient conditions	Select when the organ is declined due to donor profile factors (such as extended suitability criteria, age, pathway) and although potentially transplantable, at the time of offer there are no recipients deemed suitable by the unit to accept the organ.
No Suitable recipient - Positive Crossmatch / tissuetyping - DSA	Select when the offer has been declined due to the presence of donor specific antibodies (DSA's) deemed unacceptable for transplantation.
No Suitable recipient - Positive Crossmatch / tissuetyping - HLA mismatches	Select when the offer has been declined due to HLA mismatches.
No Suitable recipient - Positive Crossmatch / tissuetyping - XM	Select when the offer has been declined due to crossmatch results.
No Suitable recipient - Size mismatch	Select when the offer is declined due to no size matched patients on waiting list.

Reason For Decline	Scenario
No Suitable recipient - Other- Age mismatch	Select when the offer is declined due to the donor and recipient age variance.
No Suitable recipient - Other	Select if an organ is declined for a reason described as no suitable recipient with a specific reason other than any of the pre-populated selections.
No Suitable recipient- Other- Already Transplanted	Select when the offer is declined as the recipient has already received an offer, accepted and received/receiving a transplant from another donor.
No Suitable recipient- Other- Potential recipient unfit for transplant	Select when the offer is declined due to the identified recipient being unfit to receive the transplant at that time.
Transmission Risk - Discovered positive serology	Select when an organ is declined due to a positive serology or NAT result.
Transmission Risk - History of positive serology	Select when an organ is declined due to a history of a positive serology or NAT result.
Transmission Risk - Malignancy transmission risk	Select when an organ is declined due to the donor's documented cancer history or identified risk of malignancy that has not been previously diagnosed.
Transmission Risk -Infectious disease transmission risk	Select when an organ is declined due to the risk of donor transmission of an infectious disease.
Transmission Risk -Other	Select if an organ is declined for a reason described as no suitable recipient with a specific reason other than any of the pre-populated selections.
Logistics - Cost of retrieval	Select when the organ offer is declined when the cost of providing a retrieval team and/or organ transportation from donor hospital to the transplant unit is deemed excessive.
Logistics - Covid 19	Select when the organ offer is declined due to logistical issues with Covid 19 restrictions.
Logistics - Extended cold ischaemic time	Select when an organ is declined specifically due to the calculated/estimated cold ischaemic time the organ will incur.
Logistics - Extended organ evaluation unavailable	Select when an organ offer is declined due to the inability to facilitate requested additional investigation/s to assess organ suitability, resulting in the transplant unit being unable to deem an organ medically suitable for transplant.
Logistics - Extended response time to organ offer	Select if the transplant unit has failed to provide a response to an organ offer within the allowed timeframes.

Reason For Decline	Scenario
Logistics - Offer waived for urgent listing or national notification	Select when an organ offer is deferred by the home state transplant unit to make an organ offer to a current urgent listing or national notification recipient.
Logistics - Other	Select if an organ is declined due to a specific logistical reason other than any of the pre-populated selections.
Logistics - Transplant service unavailable	Select if an organ is declined specifically due to the required transplant team/service being unavailable.
Logistics - retrieval service unavailable	Select if an organ is declined specifically due to the required retrieval team/service being unavailable.
Intra-operative Surgical Injury	Select if an organ is declined due to a surgical injury at the time of the operation.
Assessment at transplant unit	Select if an organ is declined after retrieval by the Transplant Unit.
Surgical Retrieval Injury	Select if an organ is declined due to an injury sustained during surgical retrieval.

REFERENCED INTERNAL DOCUMENTS

Document number	Source
OM-059	Transplant Waiting List (TWL) Match History- Transplantation Portal
OM-062	Match Event Assessment- Transplantation Portal

CHANGE HISTORY

Version number	Effective date	Summary of change
-	-	For previous change histories contact the National OrganMatch Office.
6	17/09/2024	Sprint 54 update: • Generate organ offer list section updated to remove the note for the compatibility status of not compatible not offered.
7	12/11/2024	Sprint 55 update: • New section for generating thoracic exclusion report.
8	Refer to footer	Sprint 59 update: • Edit a match event updated with the new display of date and time for offer status.

ELECTRONIC SIGNATURE

Author	REBECCA SCAMMELL
Approver(s)	NARELLE WATSON