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When clinical reports are generated in OrganMatch, the report is created as a PDF file and attached to the person's profile in Reports as a note. Clinical reports require authorisation prior to being sent to the clinical or transplant units. An OrganMatch notification will be generated when a report requires authorisation. In OrganMatch, reports can only be authorised by a user with the OrganMatch Lab Manager role.

Clinical reports have a header and footer which is generated in the system based on the OrganMatch lab of the user. When the report is authorised the name of the authoriser and time and date it was authorised, is displayed in the header. The ASHI and NATA accreditation are displayed as well as the ASHI director's name. If a change of ASHI director's details is required contact the National OrganMatch Office.

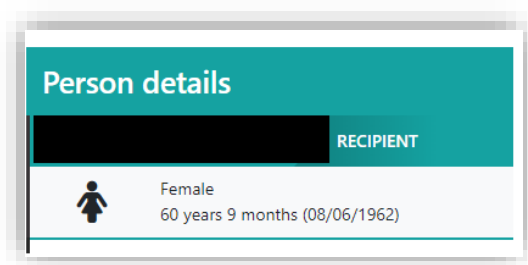
When antibody results are selected for reporting, the MFI range will be displayed based on the reference data in System Admin for each state laboratory (refer to Appendix 4). The sample type also displays for reports that contains sample details.

GENERATING ORGANMATCH REPORTS

1.1 GENERATE ANTIBODY REPORTS

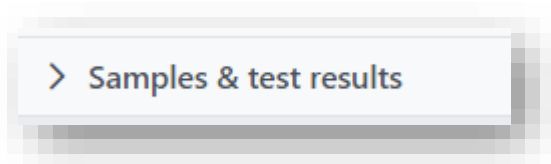
An antibody report is generated when issuing new or historical HLA antibody results. Only verified HLA antibody results can be reported.

1. Search for the recipient and open **Person Details**.

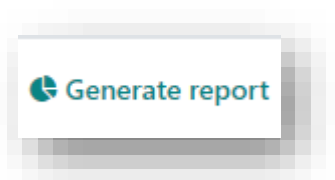
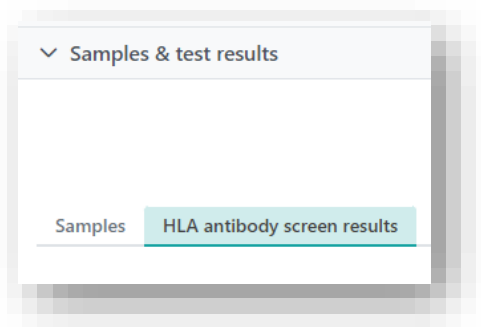


2. Ensure test results are ready to report.
Review the Notes to ensure they are ticked as **Yes to Include in Notes section of Reports** and select **Antibody Report** from the dropdown.

- Click **Sample & test results** tab.



- Click **HLA antibody screen results** and then click **Generate report**.



5. In the Options & Filters section, in the **Report** drop-down list, select **Antibody Report**.
Use filters to find specific results if required.

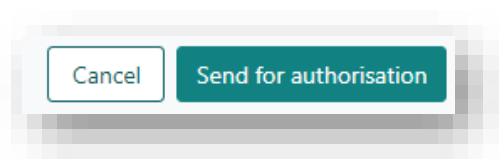
6. Tick the **Report** checkbox to select the HLA antibody results to appear on the report.

Report	cPRA	Antigen (MFI)	Sample Date
<input type="checkbox"/>			03/02/2023
<input type="checkbox"/>			03/02/2023

7. Click **Generate report**.

8. Check the report for correct content.

If...	then...
further changes are required to the report	click Cancel .
the report is correct	click Send for authorisation .

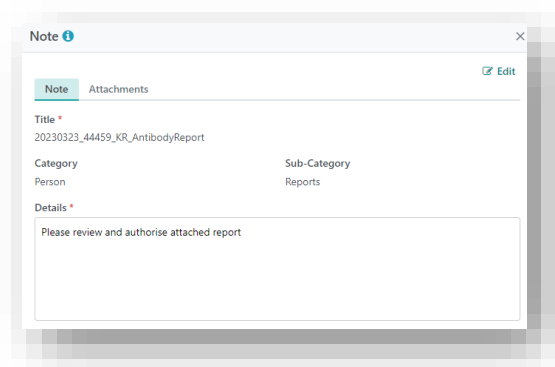


9. The report is created as a note in **Reports**.

The report will be attached. The file will be named in the following format:

<YYYYMMDD>_<Lab reference>_AntibodyReport

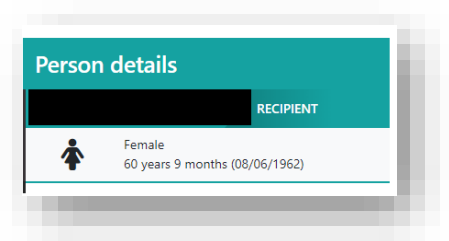
A notification is sent to OrganMatch Lab Manager (system role) to authorise the report.



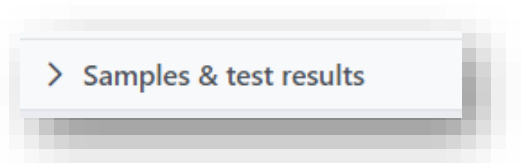
1.2 GENERATE NON-HLA ANTIBODY REPORTS

A non-HLA antibody report is generated when issuing new or historical non-HLA antibody results. Only verified non-HLA antibody results can be reported.

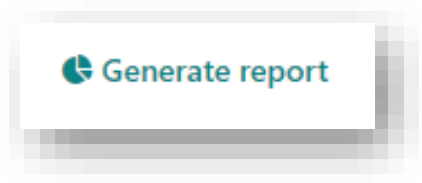
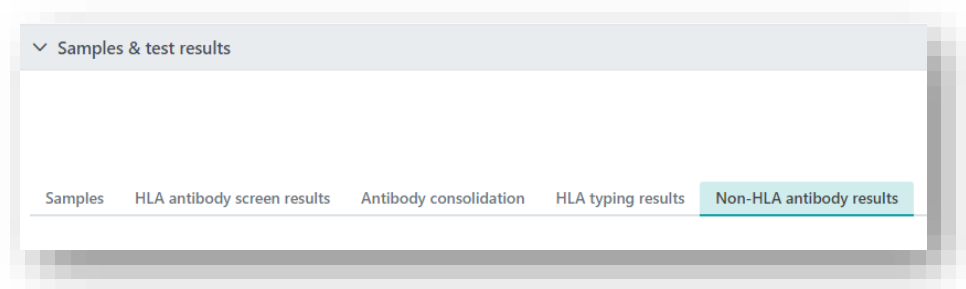
1. Search for the recipient and open **Person Details**.



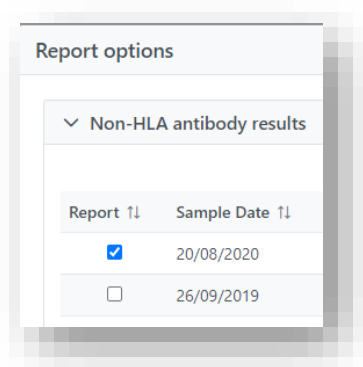
2. Ensure test results are ready to report.
Click **Sample & test results** tab.



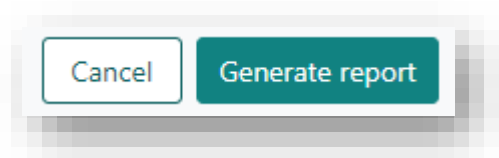
3. Click **Non-HLA antibody results** then click **Generate report**.



4. Tick the **Report** checkbox to select the Non-HLA antibody results to appear on the report.

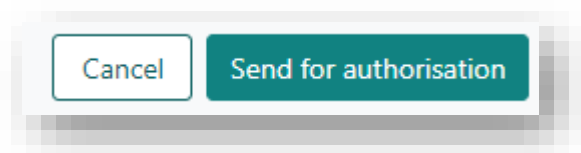


5. Click **Generate report**.



6. Check the report for correct content.

If...	then...
further changes are required to the report	click Cancel .
the report is correct	click Send for authorisation .

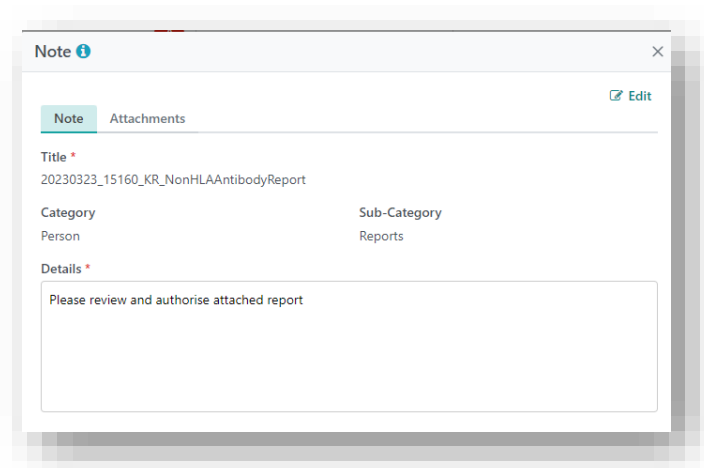


7. The report is created as a note in **Reports**.

The report will be attached. The file will be named in the following format:

<YYYYMMDD>_<Lab reference>_NonHLAAntibodyReport

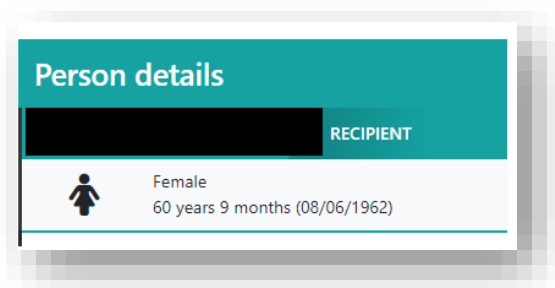
A notification is sent to OrganMatch Lab Manager (system role) to authorise the report.



1.3 GENERATE LABORATORY REPORTS

A Laboratory report can be generated to issue recipient enrolment information, HLA antibody and non-HLA antibody test results, HLA typing results and auto crossmatch results. The report also includes unacceptable antigens, match cPRA (mPRA) and report notes.

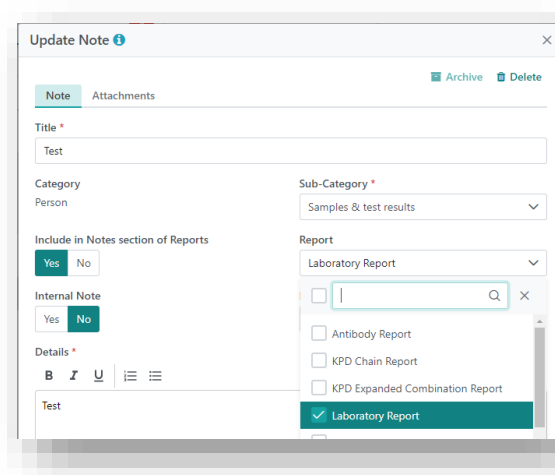
1. Search for the recipient and open **Person Details**.



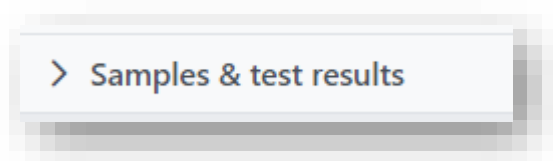
2. Ensure the enrolment details and test results are ready to be reported.
For auto crossmatches to appear on the report, in **Crossmatch** tab, tick the **OOL** check box.
For non-HLA antibodies to appear on the report, in **Non-HLA antibody results**, tick the **OOL** check box.



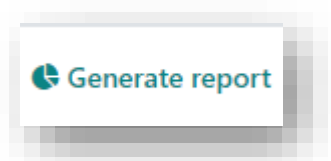
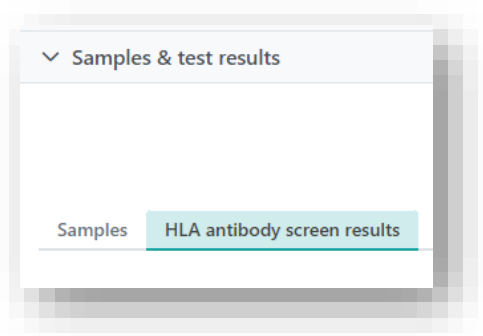
3. Review the Notes to ensure they are ticked as **Yes to Include in Notes section of Reports** and select **Laboratory Report** from the dropdown.



4. Click **Sample & test results** tab.



5. Click **HLA antibody screen results** and then click **Generate report**.



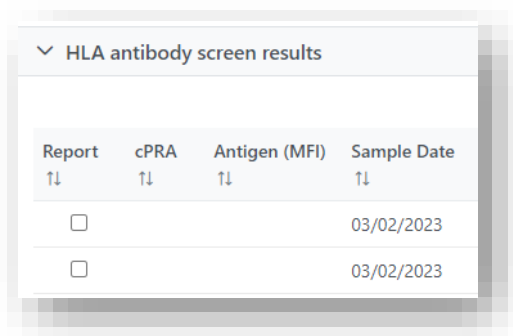
6. In Options & Filters, in the **Report** drop-down list, select **Laboratory Report**.
 Use filters to find specific results as required. To include antibody consolidation, select **Yes**.
 If a deidentified report is required select **No** for **Person Name**.

Note: A report generated for a deceased donor defaults to withhold the person's name and the Donor ID will also be displayed.

 A dialog box titled 'Report options' with a close button (X) in the top right corner. Inside, there is a section titled 'Options & Filters' with a dropdown arrow. The section contains several controls:

- Report ***: A dropdown menu with 'Laboratory Report' selected.
- Include antibody consolidation**: Two radio buttons, 'Yes' (selected) and 'No'.
- Person Name**: Two radio buttons, 'Yes' and 'No' (selected).
- cPRA**: Two input fields labeled 'Minimum' and 'Maximum', both containing '###'.
- Sample Date**: Two input fields labeled 'From' and 'To', both containing 'dd/mm/yyyy'.
- Test Method**: A dropdown menu with 'All' selected.
- Sera Treatment**: A dropdown menu with 'All' selected.
- Reset Filters**: A link with a circular arrow icon.
- Search**: A button at the bottom right.

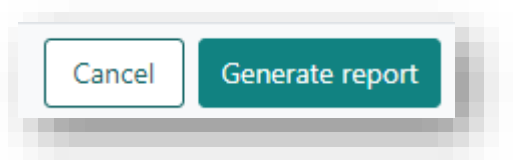
7. Tick the **Report** checkbox to select the HLA antibody results to appear on the report.



▼ HLA antibody screen results

Report ↑↓	cPRA ↑↓	Antigen (MFI) ↑↓	Sample Date ↑↓
<input type="checkbox"/>			03/02/2023
<input type="checkbox"/>			03/02/2023

8. Click **Generate report**.

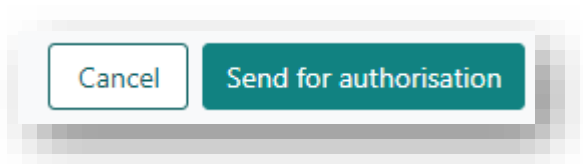


Cancel Generate report

Note: To save a report which is not authorised, print the report and save as PDF.

9. Check the report for correct content.

If...	then...
further changes are required to the report	click Cancel .
the report is correct	click Send for authorisation .



Cancel Send for authorisation

10. The report is created as a note in **Reports**.

The report will be attached. The file will be named in the following format:

<YYYYMMDD>_<Lab reference>_LaboratoryReport

A notification is sent to OrganMatch Lab Manager (system role) to authorise the report.

Note

Attachments

Edit

Title *

20230327_P0011659_KR_LaboratoryReport

Category

Person

Sub-Category

Reports

Details *

Please review and authorise attached report

1.4 GENERATE MATCH EVENT REPORTS

A Match event report can be used to report results for a patient and donor. This report will generate data as it appears on the Match Event screen. When generating this report, there is some flexibility with how the data is displayed. The options selected would depend on factors, such as the type of donor (for example, living non-directed donor (LNDD) would not use this option).

When a match event report is generated, the report file is saved in the recipient record.

1. Search for the recipient and open **Person Details**.

Person details

RECIPIENT

Female

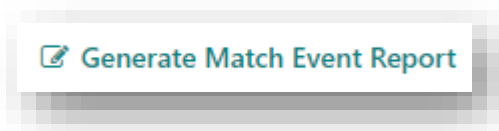
60 years 9 months (08/06/1962)

- Review the Notes in the recipient record to ensure they are ticked as **Yes to Include in Notes section of Reports** and select **Match Event** from the dropdown.

- Click **Match history** and click on row with the matched person, to go to the Match Event. Ensure data in match event is ready to be reported by reviewing all the sections of the Match Event.

Match Details			Matched Person		
Organ Program T1	Pathway T1	Event Date T1	Name T1	OM ID T1	OM Lab
Kidney	LDD	19/04/2021 08:53		0079290	NSW
Kidney	LDD	08/01/2021 09:34		0078279	NSW

- Click **Generate Match Event Report**.



- Select the **Report Options** on the pop-up that displays, to select what appears on the report. Selecting **Yes** will include the result on the report.

If the name is to be withheld, select **No** in the Person Details section.

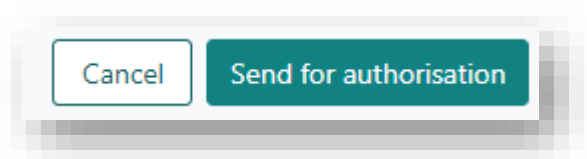
- This option is available for both Recipient and Living Directed Donors.
- Withholding names is automatic for Deceased Organ Donors.
- Names are **not** withheld for off system donors.
- KPD donors have default report settings for **Donor Name** set to **No**.

- Tick the **Report** checkbox to select the HLA antibody results to appear on the report.

- Click **Generate report**.

8. Check the report for correct content.

If...	then...
further changes are required to the report	click Cancel .
the report is correct	click Send for authorisation .

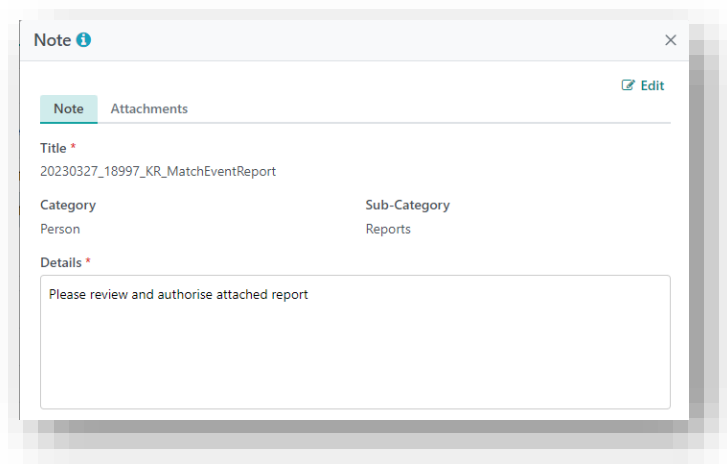


9. The report is created as a note in **Reports** in the recipient record.

The report will be attached. The file will be named in the following format:

<YYYYMMDD>_<Patient Lab reference>_MatchEventReport

A notification is sent to OrganMatch Lab Manager (system role) to authorise the report.



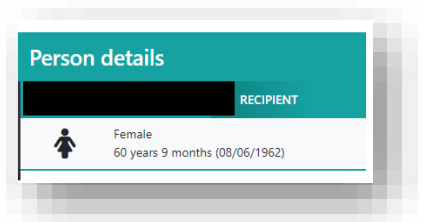
1.5 GENERATE TRANSPLANT EVENT REPORTS

A Transplant event report can be used to report results for a patient and donor post transplant. This report will generate data as it appears on the Transplant Event screen.

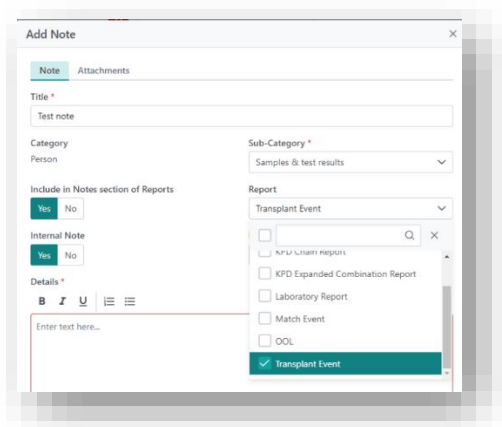
When a Transplant event report is generated, the report is saved in the recipient record.

Once a Transplant event report is authorised, the Transplant event is viewable in the Transplantation portal.

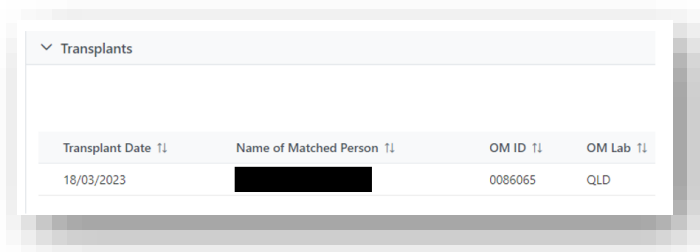
1. Search for the recipient and open **Person Details**.



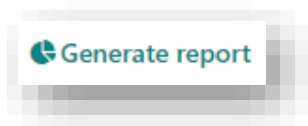
2. Review the Notes in the recipient record to ensure they are ticked as **Yes to Include in Notes section of Reports** and select **Transplant Event** from the dropdown.



3. Expand the **Transplants** section and click on the transplant row to go to the Transplant Event. Ensure all the data is ready to be reported by reviewing all sections of the Transplant Event.



- Click **Generate report**.



- Select from the Transplant event **Report Options** on the pop-up that displays, to select what appears on the report. Selecting **Yes** will include the result on the report.

If the name is to be withheld, select **No** in the Person Details section.

- This option is available for both Recipient and Living Directed Donors.
- Withholding names is automatic for Deceased Organ Donors.
- Names are **not** withheld for off system donors.
- KPD donors have default report settings for **Donor Name** set to **No**.

A dialog box titled 'Report options' with a dropdown menu for 'Options'. It contains three sections: 'Person Details', 'Histocompatibility assessment', and 'Recipient transplant history'. Each section has several 'Yes'/'No' toggle buttons.

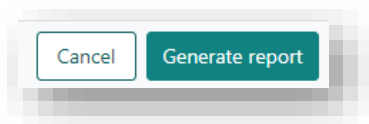
Person Details		Histocompatibility assessment		Recipient transplant history	
Donor Name	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Recipient Crossmatch assessment	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Recipient transplant history	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Recipient Name	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Recipient HLA antibody results	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
		Recipient HLA antibody consolidation	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
		Recipient Non-HLA antibody results	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

- Tick the **Report** checkbox to select the HLA antibody results to appear on the report.

A dialog box titled 'HLA antibody screen results' with a section for 'cPRA' (Minimum and Maximum) and a table for 'Report' checkboxes and 'Antigen (MFI)' values.

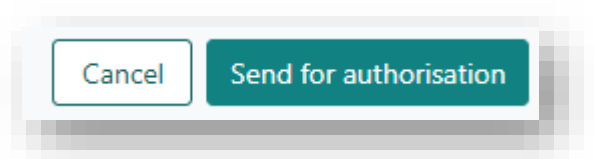
Report	cPRA	Antigen (MFI)
<input type="checkbox"/>	11	A*25:01 (1175), B*08:01 (673)
<input type="checkbox"/>	11	DRB1*14:04 (1935), DRB1*08:03 (1130), DR...

- Click **Generate report**.



8. Check the report for correct content.

If...	then...
further changes are required to the report	click Cancel .
the report is correct	click Send for authorisation .



9. The report is created as a note in **Reports** in the recipient record.

The report will be attached. The file will be named in the following format:

<YYYYMMDD>_<Patient Lab reference>_Transplant Event Report

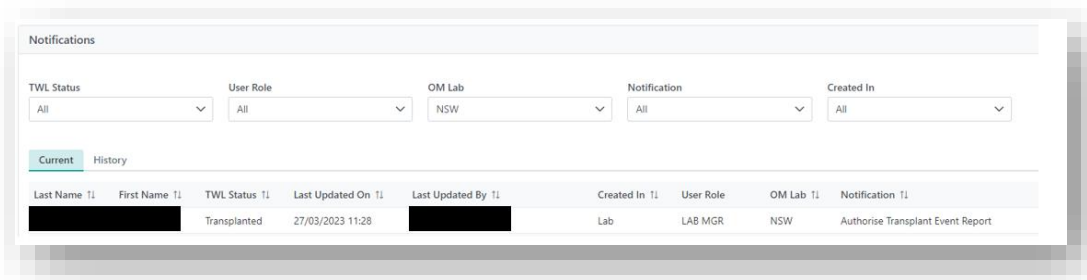
A notification is sent to OrganMatch Lab Manager (system role) to authorise the report.

A screenshot of a 'Note' form in a system. The form has a title bar with 'Note' and an information icon. Below the title bar are two tabs: 'Note' (selected) and 'Attachments'. There is an 'Edit' button with a pencil icon. The form contains the following fields: 'Title' with a red asterisk, containing the text '20230327_Q2267_18045_KR_Transplant Event Report'; 'Category' with the value 'Person'; 'Sub-Category' with the value 'Reports'; and 'Details' with a red asterisk, containing a text area with the text 'Please review and authorise attached report'.

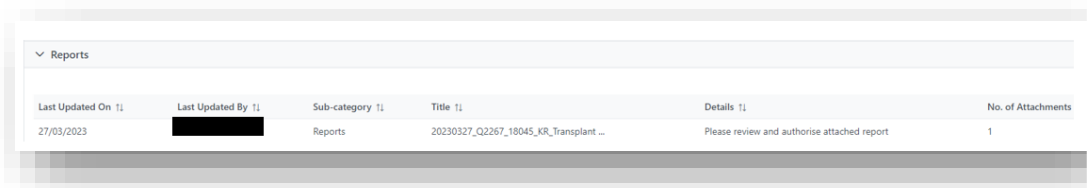
1.6 AUTHORISE OR REJECT GENERATED REPORTS

Once a report is generated and sent for authorisation, a notification will be generated for the Lab Managers or delegates to authorise the report. The lab manager can authorise or reject the report. If a report is authorised, the report will have the authoriser's signature added to the report. The report file name will be updated to final. Once authorised, the report will be viewable in the OrganMatch Transplantation portal by the providers, who are listed in the patient's provider network in OrganMatch.

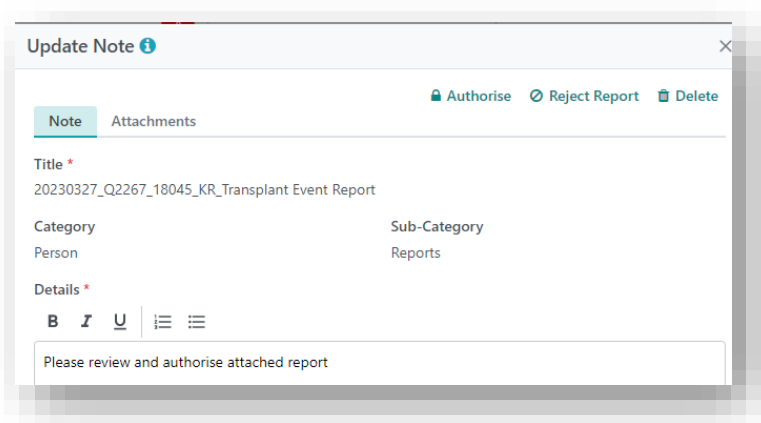
1. In OrganMatch, click the main menu item **Notifications**, click on the notification "Authorise Report" indicating report authorisation is required.



2. Expand the **Reports** section and click on the Note with the report attached. The note details will display "Please review and authorise attached report".

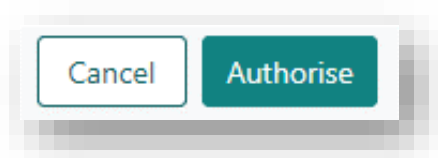


3. Click **Edit** and click **Authorise**.



4. Review the report and action as required.

If the report is...	then...
not ready to authorise	<p>click Cancel.</p> <p>Update the report's Note title as follows:</p> <ul style="list-style-type: none"> In Reports, re-select the report and click Edit. Add reason for rejection to Details and then click Reject Report. The Note title changes and "- Rejected" is appended to it, as shown: <YYYYMMDD>_<Lab reference>_Antibody report – Rejected Request the report generator to regenerate the report with any required corrections.
ready to authorise	click Authorise .



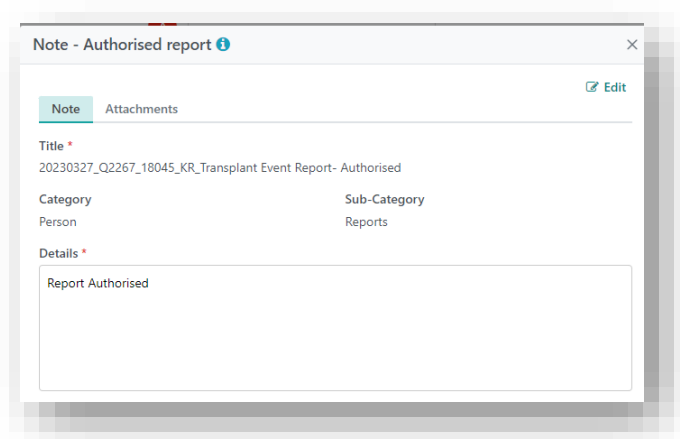
5. Once the report is authorised, the Note title changes and "- Authorised" is appended to it, as shown:

<YYYYMMDD>_<Lab reference>_Antibody report – Authorised

The file name changes to add "- Final".

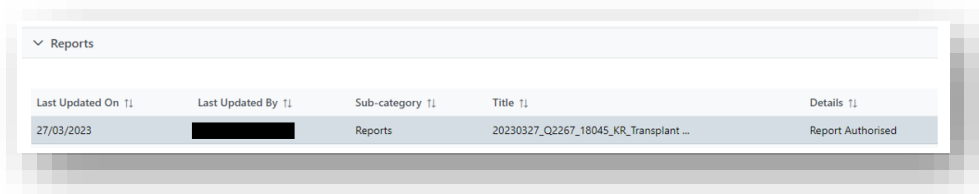
<YYYYMMDD>_<Lab reference>_Antibody report_Final

The authorised report can be viewed through the OrganMatch Transplantation Portal.



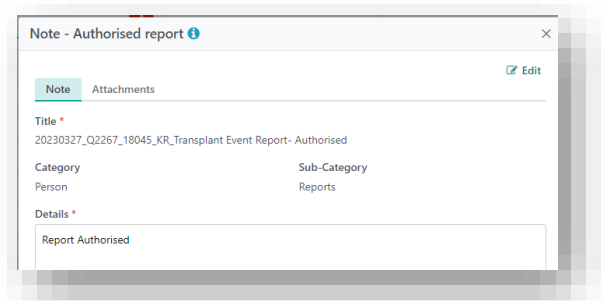
1.7 REJECT AUTHORISED REPORTS

1. Find the note with the report to be rejected.



Last Updated On	Last Updated By	Sub-category	Title	Details
27/03/2023		Reports	20230327_Q2267_18045_KR_Transplant ...	Report Authorised

2. Click on the Note with the report and click **Edit**.



Note - Authorised report

Note Attachments

Title *

20230327_Q2267_18045_KR_Transplant Event Report- Authorised

Category Sub-Category

Person Reports

Details *

Report Authorised

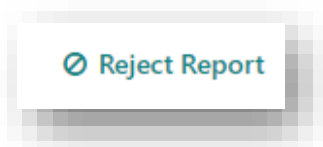
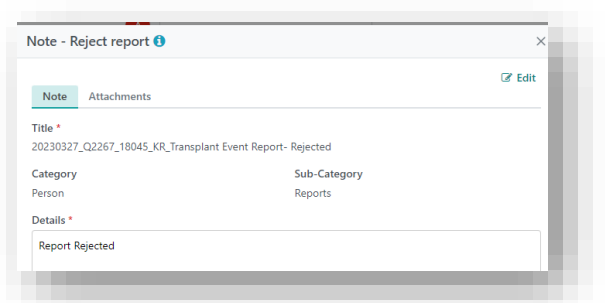
Edit

3. Click **Reject Report**.

The Note title changes and “– Rejected” is appended to it, as shown:

<YYYYMMDD>_<Lab reference>_Antibody report – Authorised-Rejected

The report that was previously sent to the providers in the Transplantation portal will be deleted.

Note - Reject report

Note Attachments

Title *

20230327_Q2267_18045_KR_Transplant Event Report- Rejected

Category Sub-Category

Person Reports

Details *

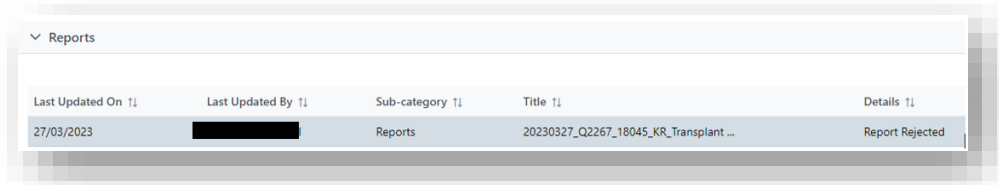
Report Rejected

Edit

1.8 DELETE REPORTS

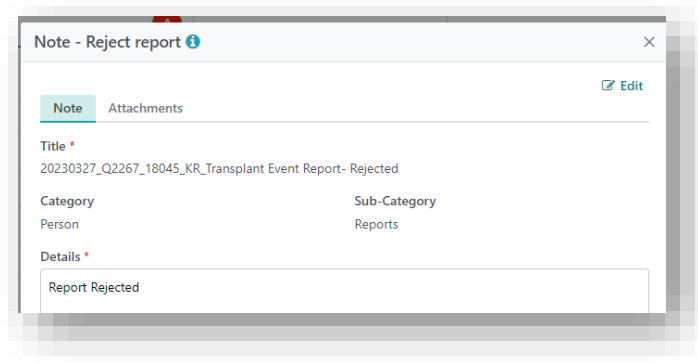
After generating a report, or rejecting a report, the report may need to be deleted. Only users with the role of Lab Manager have access to delete authorised reports

1. Find the note with the report to be deleted.



Reports				
Last Updated On	Last Updated By	Sub-category	Title	Details
27/03/2023		Reports	20230327_Q2267_18045_KR_Transplant ...	Report Rejected

2. Click **Edit**.



Note - Reject report

Note

Attachments

Title *

20230327_Q2267_18045_KR_Transplant Event Report- Rejected

Category

Person

Sub-Category

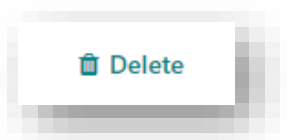
Reports

Details *

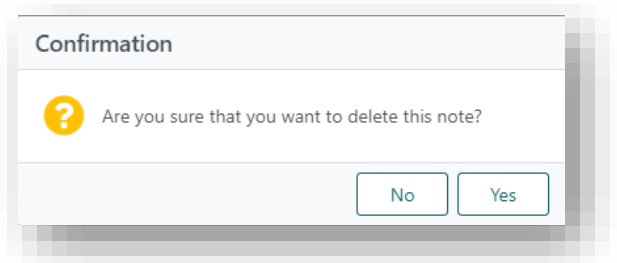
Report Rejected

Edit

3. Click **Delete**.



4. Click **Yes** at the message “Are you sure you want to delete this note?”.



Confirmation

?

Are you sure that you want to delete this note?

No

Yes

GENERATE REPORTS FOR MULTIPLE RECIPIENTS

The following reports can be generated with more than one patient on the report. They do not require authorisation.

2.1 GENERATE ORGAN OFFER LIST (OOL)

After matching a deceased organ donor an OOL Report can be generated. This report provides the information required for organ allocation.

The first page is a summary list of the patients that follow in the report. The summary table includes patient name, age, transplant hospital and DSA summary. The remainder of the report is a series of match event reports with donor and recipient information. The Histocompatibility assessment from the match event is displayed including the number of days since the last Single Antigen test for each recipient.

Organ allocations *

* For recipients allocated a kidney with a score >= 86,000,000, this match overrides any kidney/pancreas allocation; the pancreas co-coordinator should be contacted as soon as possible

Organ Program	Algorithm	Rank	Score	Recipient	DSA Summary	Age (Years)	Transplant Hospital	Transplant Reference
Kidney	State Restricted Waiting	1	40000035	DFMVLGKZT MJWsPgb CMtb	No DSA identified 79 days since last SAG	68	Westmead Hospital - Renal Unit	
Kidney	State Restricted Waiting	2	40000031	TBJV akgnQb EHzaURk	No DSA identified 82 days since last SAG	58	Westmead Hospital - Renal Unit	0752724
Kidney	State Restricted Waiting	3	40000011	IEZGP ijnTp XKCMar	No DSA identified 77 days since last SAG	43	East Coast Transplant Service - Renal Unit	9579272

State Restricted Waiting	Rank: 1	Score: 40,000,035	Compatibility Status
Donor Name Withheld - D23-1110	Donor Hospital John Hunter Hospital	Recipient DFMVLGKZT MJWsPgb 29/07/1955	Eligible for offer

Histocompatibility assessment

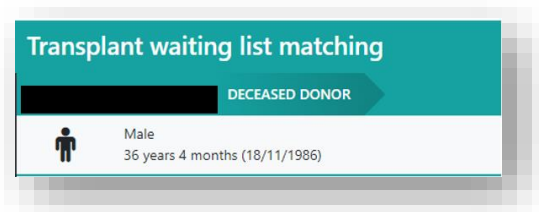
Overall match assessment

Histocompatibility summary

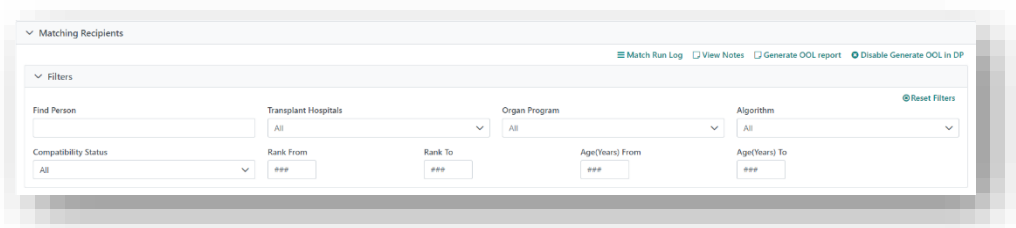
No DSA identified
79 days since last Single antigen test result

Before generating the OOL the **Enable Generate OOL in DP** button can be clicked to allow the Donate Life agencies to generate the OOL in the Donation Portal. Once clicked, the button will change to **Disable Generate OOL in DP**. If the button is not clicked prior to generating the OOL report, a prompt will appear asking if the button should be enabled.

1. Open the **Transplant waiting list matching** screen in the donor record.

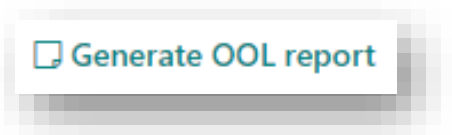


2. In the **Filters** section, define the parameters for the OOL to be generated.

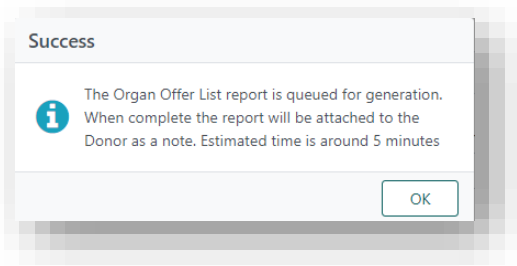


Note: An organ must be selected from the Organ Program dropdown and there can't be more than 40 recipients on the list to generate an OOL. A prompt will pop up asking for the list to be refined before trying again.

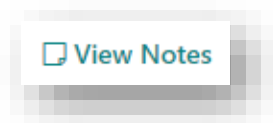
3. Click **Generate OOL report**.



4. A pop-up message appears indicating the list is queued for generation. Click **OK**.

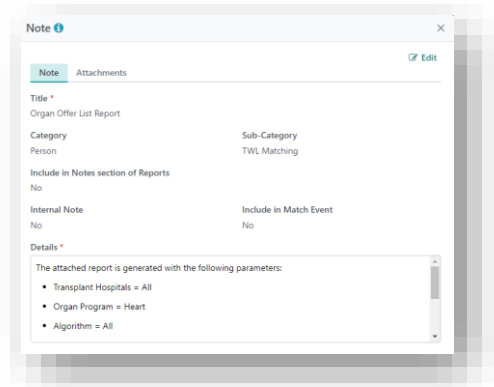


- Click **View Notes** to access the OOL.

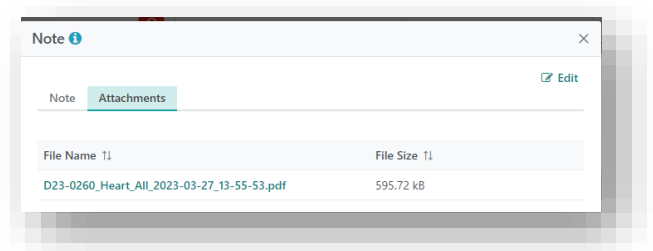


- A note is created “Organ Offer List Report” with the file name:
<Donor ID>_<OrganProgram>_<Rank from>_<Rank to>_<Selected Transplant Hospital>_<YYYY-MM-DD>_<HH-MM-SS>.

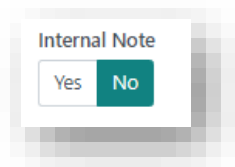
All the selected parameters are listed in the details of the note.



- Click the **Attachments** tab and click the link to download the OOL.



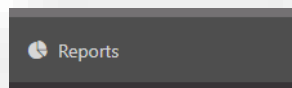
- The note containing the OOL report defaults **Internal Note** as Yes. Select **Internal Note** as No to allow the OOL report to be viewed in the Donation Portal.



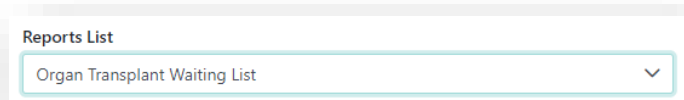
2.2 GENERATE ORGAN TRANSPLANT WAITING LIST REPORTS

The Transplant Waiting List report records all the recipients on the transplant waiting list for selected organ programs.

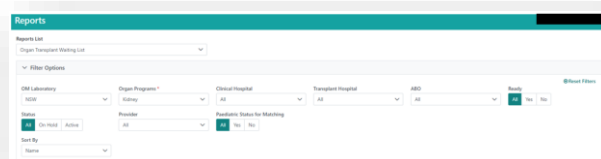
1. Select **Reports** from the menu.



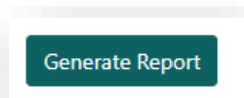
2. Select **Organ Transplant Waiting List** from the **Reports List** dropdown.



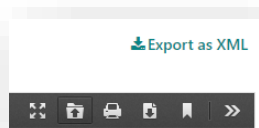
3. Select the options as required.



4. Click **Generate Report**.



5. Export XML file or download and print as required.



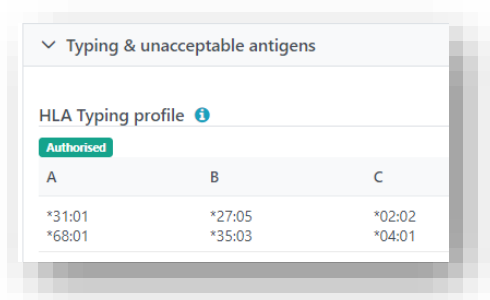
GENERATE REPORTS FOR INTERNAL USE

The following internal-use reports do not require authorisation as they are intended for use in Transplantation and Immunogenetics/Tissue Typing laboratories only.

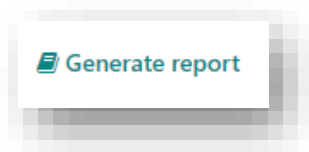
3.1 GENERATE TYPING AND UNACCEPTABLE ANTIGEN REPORTS

The Typing and Unacceptable Antigen report will display the authorised HLA typing profile and the Unacceptable antigens.

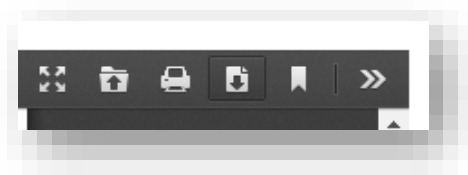
1. Expand the **Typing & unacceptable antigens** section.



2. Click **Generate report**.



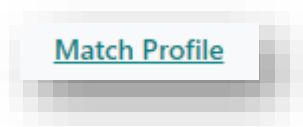
3. Print, download or save the report as required.



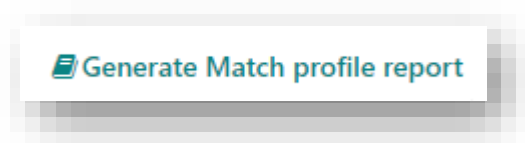
3.2 GENERATE MATCH PROFILE REPORTS

This report includes all the information viewed in the Match profile.

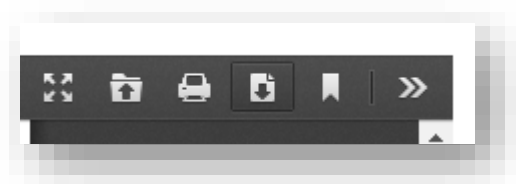
1. In a person record, click **Match Profile**.



2. Click **Generate Match profile report**.



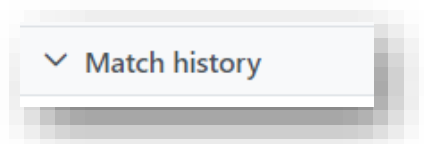
3. Print, download or save the report as required.



3.3 GENERATE MATCH HISTORY REPORT

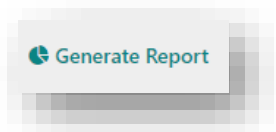
The Match history report will provide detailed history of the recipients match events. The report may be used also as an external report; however, the Match History extract may be the preferred option.

1. In a person record, expand the **Match History** section.

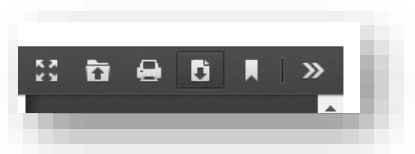


2. In the Filters section, define the parameters for the Match History to be generated.

3. Click **Generate Report**.



4. Print, download or save the report as required.

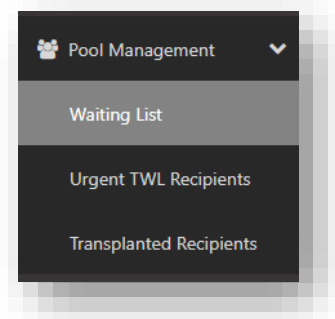


GENERATE EXTRACTS

4.1 WAITING LIST EXTRACT

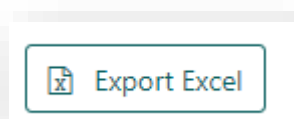
The Waiting List extract will produce an Excel file, with relevant information, depending on the transplant pathway selected. Refer to Appendix 1 for information included in the extract.

1. Select **Waiting List** from the **Pool Management** menu.

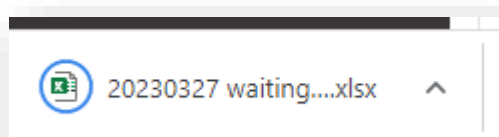


2. Select **Organ Program** and **Transplant Pathway** from the dropdown.

3. Select other filters to define the parameters for the extract and click **Export Excel**.

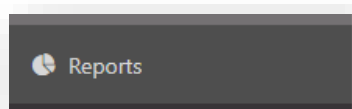


4. Click on the spreadsheet and save or print as required.



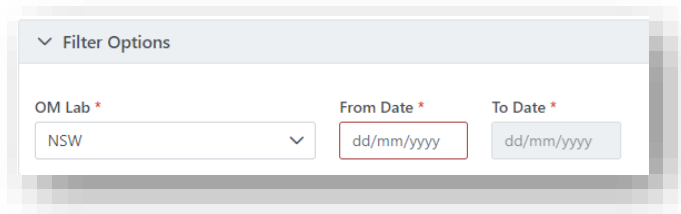
4.2 SAMPLE EXTRACT

1. Select **Reports** from the menu.



2. Select **Sample Extract** from the dropdown **Reports List**.

3. In **From Date**, enter the date of the earliest sample and enter the date of the latest sample in **To Date**.



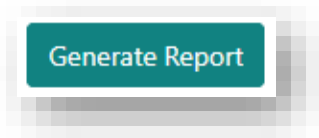
Filter Options

OM Lab *
NSW

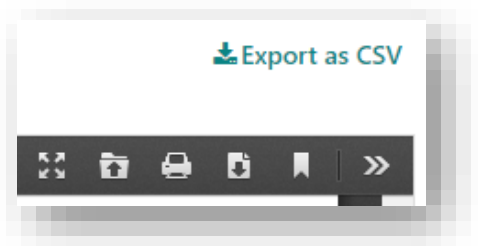
From Date *
dd/mm/yyyy

To Date *
dd/mm/yyyy

4. Click **Generate Report**.



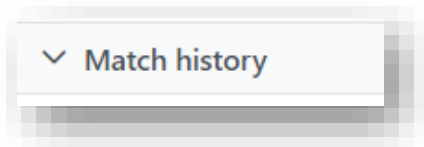
5. Export CSV file or download and print as required.



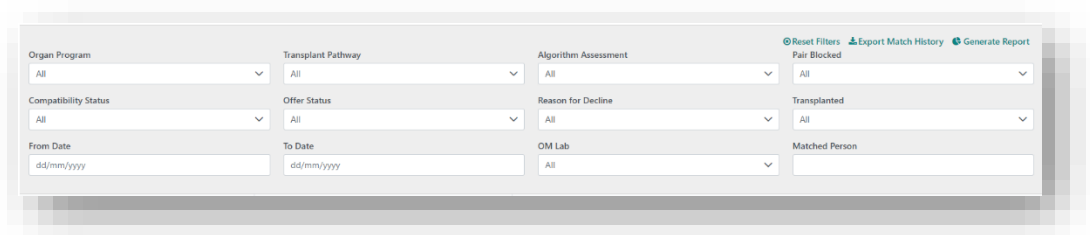
Note: Refer to Appendix 2 for data in CSV file.

4.3 MATCH HISTORY EXTRACT

1. In a person record, expand the **Match History** section.



- In the Filters section, define the parameters for the Match History to be generated.

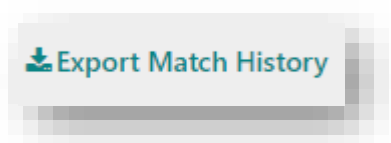


The screenshot shows a 'Filters' section with the following fields:

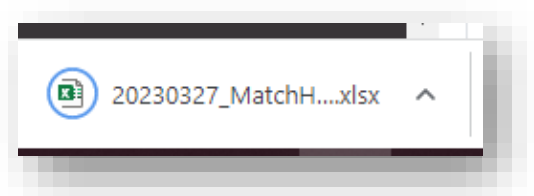
- Organ Program: All
- Transplant Pathway: All
- Algorithm Assessment: All
- Pair Blocked: All
- Compatibility Status: All
- Offer Status: All
- Reason for Decline: All
- Transplanted: All
- From Date: dd/mm/yyyy
- To Date: dd/mm/yyyy
- OM Lab: All
- Matched Person: (empty text box)

At the top right of the filters section are three buttons: 'Reset Filters', 'Export Match History', and 'Generate Report'.

- Click **Export Match History**.



- Click on the spreadsheet and save or print as required.

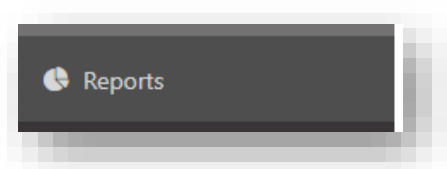


Note: Refer to Appendix 3 for data in spreadsheet.

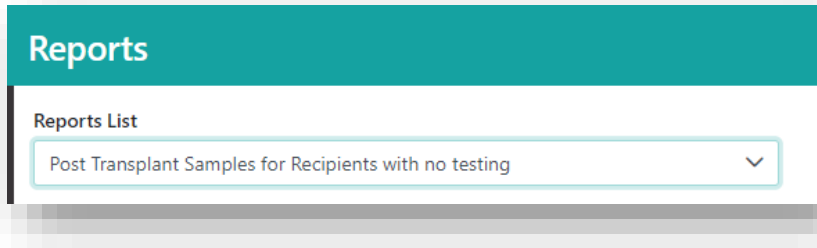
4.4 POST TRANSPLANT SAMPLES FOR RECIPIENTS WITH NO TESTING

This extract is used to identify recipients that have had post-transplant samples but have not had Luminex HLA antibody testing performed on those samples. The extract will return all sample records for recipients that have a transplant with no LSM, SAG1 or SAG2 test results attached to those samples.

- Select **Reports** from the menu.

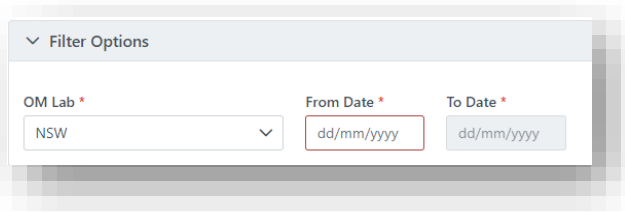


2. Select **Post Transplant Samples for Recipients with no testing** from the dropdown **Reports List**.




The screenshot shows a teal header with the word "Reports". Below it is a white box labeled "Reports List" containing a dropdown menu. The dropdown menu is open, showing the selected option: "Post Transplant Samples for Recipients with no testing".

3. In **From Date**, enter the date of the earliest sample and enter the date of the latest sample in **To Date**.



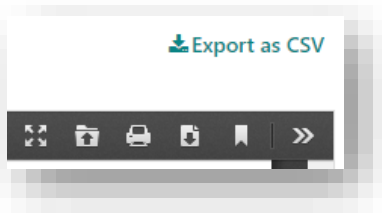
The screenshot shows a "Filter Options" section. It includes a dropdown menu for "OM Lab" with "NSW" selected. To the right are two input fields for "From Date" and "To Date", both with a date format placeholder "dd/mm/yyyy".

4. Click **Generate Report**.



The screenshot shows a teal button with the text "Generate Report".

5. Export CSV file or download and print as required.

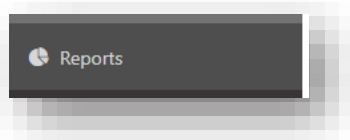


The screenshot shows a button labeled "Export as CSV" with a download icon. Below it is a toolbar with several icons: a magnifying glass, a folder, a printer, a document, a bookmark, and a double arrow.

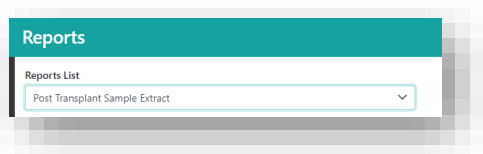
4.5 POST TRANSPLANT SAMPLE EXTRACT

This extract is used to identify recipients that have had post-transplant sample within a transplant data range.

1. Select **Reports** from the menu.



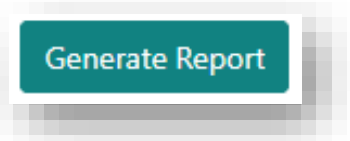
2. Select **Post Transplant Sample Extract** from the dropdown **Reports List**.



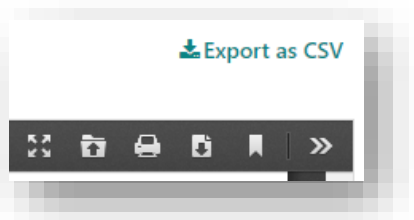
3. In **Transplant From**, enter the date of the earliest transplant and enter the date of the latest transplant in **Transplant To**.

A screenshot of a 'Filter Options' form. It includes a dropdown for 'OM Lab' with 'NSW' selected, and two date input fields for 'Transplant From' and 'Transplant To', both with 'dd/mm/yyyy' placeholders.

4. Click **Generate Report**.



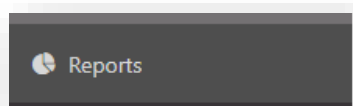
5. Export CSV file or download and print as required.



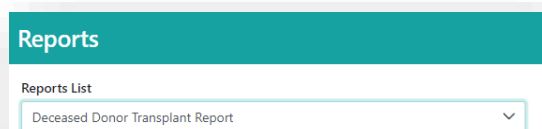
4.6 DECEASED DONOR TRANSPLANT REPORT

The Deceased Donor Transplant Report will provide a summary of the deceased donor transplants within a specified enrolment date range. The report is a de-identified report, listing organ and status. This can be printed as a report or extracted in CSV format.

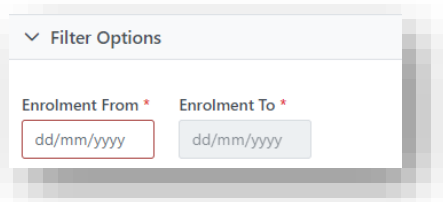
1. Select **Reports** from the menu.



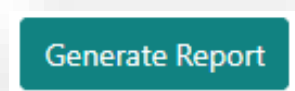
2. Select **Deceased Donor Transplant Report** from the dropdown **Reports List**.



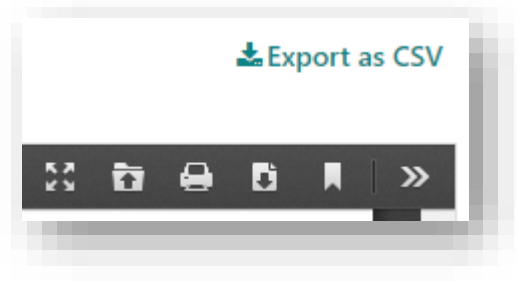
3. In **Enrolment From**, enter the date of enrolment of the earliest donor and enter the enrolment date of the latest donor in **Enrolment To**.



4. Click **Generate Report**.



5. Export CSV file or download and print as required.



APPENDIX 1: WAITING LIST EXTRACT

Excel Column	TWL Pathway	KPD Pathway	LDD Pathway
A	Last Name	ARP	Recipient Last Name
B	First Name	Recipient Last Name	Recipient First Name
C	Date of Birth	Recipient First Name	Recipient Date Of Birth
D	OM ID	Recipient Date of Birth	Recipient OM ID
E	National Reference	Recipient OM ID	Recipient National Reference
F	Laboratory Reference	Recipient National Reference	Recipient Laboratory Reference
G	OM Lab	Recipient Laboratory Reference	Recipient Gender
H	cPRA – Class I	Recipient Gender	Recipient OM Lab
I	cPRA – Class II	Recipient OM Lab	Recipient Interim ABO
J	Serum Reference	Recipient Interim ABO	Recipient Final ABO
K	Date of most recent Serum collected	Recipient Final ABO	Recipient Final ABO Subtype
L	Recent Ab Screening – LSM	Recipient Final ABO Subtype	Recipient Final ABO Rhesus
M	Recent Ab Screening – SAG1	Recipient Final Abo Rhesus	Recipient Dialysis for matching
N	Recent Ab Screening – SAG2	Recipient Dialysis for matching	Recipient Transplant Unit
O	Days SAG Readiness expires in	Recipient Transplant Unit	Recipient Transplant Hospital Reference
P	Organ Program	Recipient Transplant Hospital Reference	Recipient Transplant Provider
Q	Pathway	Recipient Transplant Provider	Recipient Clinical Unit
R	Ready	Recipient Clinical Unit	Recipient Clinical Hospital Reference
S	Status	Recipient Clinical Hospital Reference	Recipient Clinical Provider

T	Reason	Recipient Clinical Provider	Recipient date of most recent Serum collected
U	Interim ABO	Recipient date of most recent Serum collected	Recipient Recent Ab Screening - LSM
V	Final ABO	Recipient Recent Ab Screening – LSM	Recipient Recent Ab Screening – SAG1
W	Waiting Time – days	Recipient Recent Ab Screening – SAG1	Recipient Recent Ab Screening – SAG2
X	Dialysis for matching	Recipient Recent Ab Screening – SAG2	Ready
Y	Transplant Hospital	Recipient Date Authorised	Status
Z	Transplant Hospital Reference	Ready	Reason
AA	Transplant Provider	Status	Recipient Alleles
AB	Clinical Hospital	Reason	UA&AA – Living Donor mPRA
AC	Clinical Hospital Reference	Reason(s) for Enrolment	UA&AA – Living Donor – AB Screening
AD	Clinical Provider	Active in MMEX	UA&AA – Living Donor – Prev. Donor Mismatch
AE	Accept HepBc Ab pos	EPTS	UA&AA – Living Donor – Other
AF	Accept HepBc Ab pos Core – Date of consent	Accept HepBc Ab pos	UA&AA – Living Donor – AA
AG	Accept Hep C Ab pos	Accept HepBc Ab pos – Date of consent	Recipient Previous Transplant
AH	Accept Hep C Ab pos – Date of consent	Accept ABOi	Donor Last Name
AI	Accept TRK	Accept ABOi – Date of consent	Donor First Name
AJ	Accept TRK – Date of consent	ABOi values	Donor Date Of Birth
AK	Accept Increased Viral Risk	Recipient Alleles	Donor OM ID
AL	Accept Increased Viral Risk - Date of consent	UA&AA – Living Donor mPRA	Donor National Refernece

AM	Willing to Accept ABOi –	UA&AA – Living Donor – AB Screening	Donor Laboratory Reference
AN	Willing to Accept ABOi – Date of consent	UA&AA – Living Donor – Prev. Donor Mismatch	Donor Gender
AO	Willing to Accept ABOi – ABOi values	UA&AA – Living Donor – Other	Donor OM Lab
AP	State Urgency	UA&AA – Living Donor - AA	Donor Interim ABO
AQ	National Urgency	Recipient Previous Transplant	Donor Final ABO
AR	Paediatric Status for Matching	Donor Last Name	Donor Final ABO Sub Type
AS	Previous Transplant	Donor First Name	Donor Final ABO Rhesus
AT	Appear in DTT Tray	Donor Date Of Birth	Donor Transplant Unit
AU	Appear in HT Tray	Donor OM ID	Donor Transplant Hospital Reference
AV	HLA Typing	Donor National Reference	Donor Transplant Provider
AW	Sensitisation Category	Donor Laboratory Reference	Donor Clinical Unit
AX	UA&AA – TWL – mPRA	Donor Gender	Donor Clinical Hospital Reference
AY	UA&AA – TWL – AB Screening	Donor OM Lab	Donor Clinical Provider
AZ	UA&AA – TWL – Previous Donor Mismatch	Donor Interim ABO	Donor date of most recent Serum collected
BA	UA&AA – TWL – Other	Donor Final ABO	Ready
BB	UA&AA – TWL – AA	Donor Final ABO Sub Type	Status
BC	UA&AA – Living Donor mPRA	Donor Final ABO Rhesus	Reason
BD	UA&AA – Living Donor – AB Screening	Donor Transplant Unit	Extended Acceptance Criteria

BE	UA&AA – Living Donor – Prev. Donor Mismatch	Donor Transplant Hospital Reference	Donor Alleles
BF	UA&AA – Living Donor – Other	Donor Transplant Provider	Blank
BG	UA&AA – Living Donor – AA	Donor Clinical Unit	Blank
BH	Blank	Donor Clinical Hospital Reference	Blank
BI	Blank	Donor Clinical Provider	Blank
BJ	Blank	Donor date of most recent Serum collected	Blank
BK	Blank	Donor Date Authorised	Blank
BL	Blank	Ready	Blank
BM	Blank	Status	Blank
BN	Blank	Reason	Blank
BO	Blank	Reason(s) for Enrolment	Blank
BP	Blank	Active in MMEX	Blank
BQ	Blank	Extended Acceptance Criteria	Blank
BR	Blank	Donor alleles	Blank

APPENDIX 2: SAMPLE EXTRACT

OMLab	SampleDate
LastName	SampleType
FirstName	FreezerLocation
DateOfBirth	SampleTag
OMID	Peak
LabortatoryReference	MicrofugeInventory
NationalReference	ReserveInventory
SampleReference	Check

APPENDIX 3: MATCH HISTORY EXTRACT

Organ Program	Pathway
Event Date	OM Lab
FirstName	Parent Algorithm
Date Of Birth	Child Algorithm
OMID	Score
Laboratory Reference	Result
Donor-ID	Algorithm Criteria
Compatibility Status	Algorithm Result
Offer Status	Algorithm Details
Reason(s) for decline	Block reason
Pair blocked	Transplanted
Block reason	Algorithm Assessment

APPENDIX 4: MFI STRENGTH RANGE REFERENCE DATA

State	Strength	MFI Range
NSW	Negative	≤499
	Weak	500-1999
	Moderate	2000-7999
	Strong	≥8000
QLD	Negative	≤499
	Weak	500-1499
	Moderate	1500-3999
	Strong	≥4000
SA	Negative	≤499
	Weak	500-1999
	Moderate	2000-7999
	Strong	≥8000
VIC	Negative	≤499
	Weak	500-1999
	Moderate	2000-7999
	Strong	≥8000
WA	Negative	≤499
	Weak	500-1999
	Moderate	2000-7999
	Strong	≥8000

DEFINITIONS

Term/abbreviation	Definition
DP	Donation Portal
LSM	LABScreen Mixed Bead
OOL	Organ Offer List
OM	OrganMatch
SAG1	Single Antigen Beads Class I
SAG2	Single Antigen Beads Class II
TP	Transplantation Portal
TWL	Transplant Waiting List

CHANGE HISTORY

Version number	Effective date	Summary of change
-	-	For previous change histories contact the National OrganMatch Office.
12	28/05/2024	OrganMatch Sprint 52 update: <ul style="list-style-type: none"> Update to section for Generation of OOL report for new feature of OOL report note to default to an internal note.
13	12/11/2024	OrganMatch Sprint 55 update: <ul style="list-style-type: none"> Sections 1.3 updated to include option to withhold the person name on Laboratory reports. Addition of Table of Contents
14	Refer to footer	OrganMatch Sprint 59 update: <ul style="list-style-type: none"> Section 1.8 updated to reflect change of lab managers only having access to delete authorised reports.

ELECTRONIC SIGNATURE

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