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PURPOSE

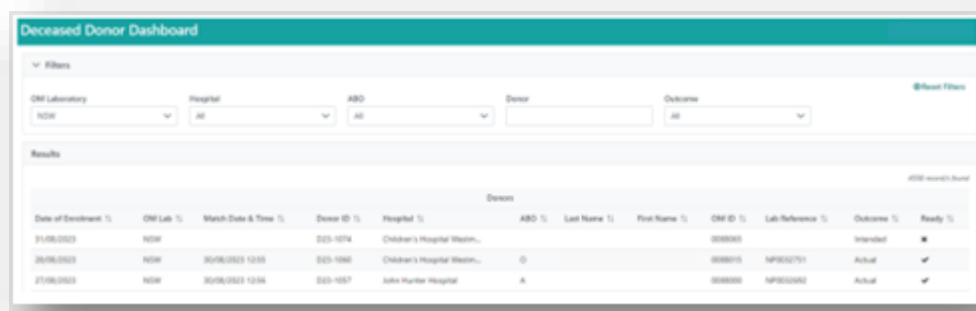
This document describes the process of updating and managing recipient and donor profiles after the allocation of an organ donor (deceased or live) and workup is complete.

1. UPDATE DECEASED DONOR TRANSPLANT DETAILS

1.1 UPDATE MATCH EVENT OUTCOMES

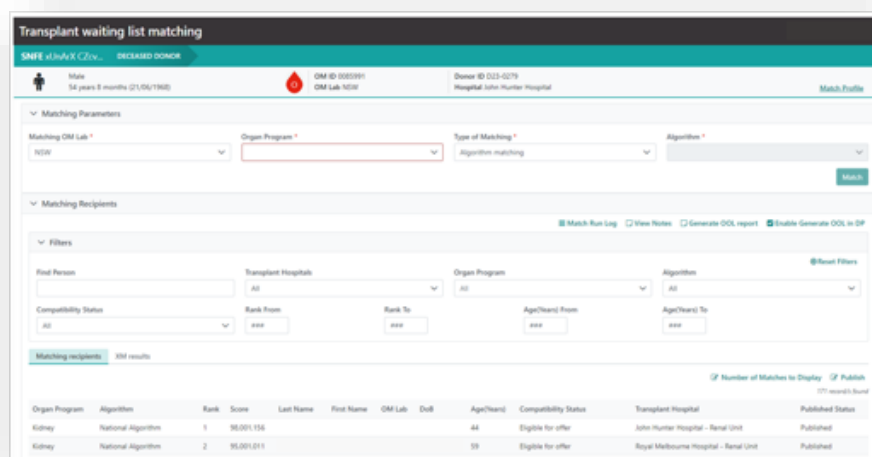
The laboratory will receive notification of the outcome of the allocation of the organs from a deceased organ donor through the Donate Life agencies or the Transplant Unit. The Match Event Outcomes require updating for the organs that were declined and to link the organs that proceeded to transplant.

1. Find the donor record in the **Donor Dashboard**.



Date of Enrollment %	OM Lab %	Match Date & Time %	Donor ID %	Hospital %	ABO %	Last Name %	First Name %	OM ID %	Lab Reference %	Outcome %	Ready %
31/08/2023	NOW		023-1074	Children's Hospital Wash...				000000		Intended	
26/08/2023	NOW	30/08/2023 12:55	023-1080	Children's Hospital Wash...	O			000015	NP0012751	Actual	✓
27/08/2023	NOW	30/08/2023 12:56	023-1087	John Hunter Hospital	A			000000	NP0012662	Actual	✓

2. Click **View TWL Match** to navigate to the TWL Matching Screen.



Organ Program	Algorithm	Rank	Score	Last Name	First Name	OM Lab	DOB	Age/Height	Compatibility Status	Transplant Hospital	Published Status
Kidney	National Algorithm	1	95.001156					44	Eligible for offer	John Hunter Hospital - Renal Unit	Published
Kidney	National Algorithm	2	95.001011					59	Eligible for offer	Royal Melbourne Hospital - Renal Unit	Published

- Click the row of the recipient to navigate to the Match Event.

The screenshot shows the 'Match event' page. At the top, there are tabs for 'DECEASED DONOR' and 'RECIPIENT'. Below these, donor information is displayed: Female, 4 years 7 months, OM ID 0088015, OM Lab NSW, Donor ID 023-1080, Hospital Children's Hospital, Wa... Recipient information is displayed: Male, 17 years 8 months, OM ID 0084721, OM Lab NSW, Lab Ref P01/2024 KR. There are links for 'Person Profile' and 'Generate Match Event Report'. A sidebar on the left contains a list of menu items: Information, Match event outcomes, Histocompatibility assessment, Recipient transplant history, Notes & attachments, Providers, Match parameters, and Matching algorithms processed.

- Click **Edit** in the **Match event outcomes**.

The screenshot shows the 'Match event outcomes' form. It contains fields for Matched Date (06/01/2024 19:51), Algorithm Assessment (Yes), Blocked Reason (empty), Compatibility Status (Eligible for offer), Offer Status (empty), Reason(s) for Decline (empty), Transplanted (empty), Not Compatible Reason (empty), and Comments (empty). There is an 'Edit' link in the top right corner.

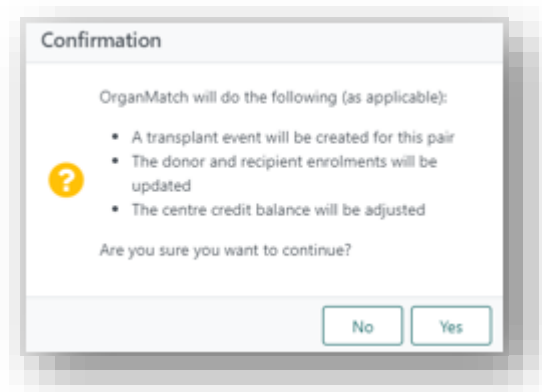
- If the offer is accepted, select **Accepted** from the **Offer Status** dropdown, select **Yes** for **Transplanted** and modify the **Transplant Date** if required.

The screenshot shows the 'Match event outcomes' form with updated values. Matched Date is 15/01/2024 12:48, Algorithm Assessment is Yes, Blocked Reason is empty, Compatibility Status is Eligible for offer, Offer Status is Accepted, Reason(s) for Decline is Please Select..., Reason(s) for Decline Selected is empty, Transplanted is Yes, and Transplant Date is 15/01/2024 Monday, January 15, 2024. Not Compatible Reason is Please Select....

- Click Save.

The screenshot shows two buttons: 'Save' and 'Cancel'.

7. A confirmation will pop up noting that a transplant event will be created, and enrolments will be updated. Click **Yes**.



Note: The credit centre balance is adjusted when a deceased donor kidney transplant is linked.

See [1.2 Credit Centre Balance](#) for further information.

8. The system will navigate to the Transplant Event where details can be modified if required.

The screenshot displays the 'Transplant Event' details page. It is divided into two main sections: 'DECEASED DONOR' and 'RECIPIENT'. The 'DECEASED DONOR' section includes fields for gender (Male), age (32 years 6 months), OM ID (0095140), OM Lab (VIC), Donor ID (Hospital Royal Hobart Hospital), and a 'Person Profile' link. The 'RECIPIENT' section includes fields for gender (Female), age (38 years 3 months), OM ID (0007283), OM Lab (NSW), Lab Ref (15873 KR), and a 'Person Profile' link. Below these sections is a table with two rows of data. The first row shows 'Specific' results for C*07:01, C*07, 1016, Weak, 19/05/2021, C*07:02 by RT, Supplementary kit, IgG, EDTA, and Class I. The second row shows 'Specific' results for C*07:04, C*07, 583, Weak, 19/05/2021, C*07:02 by RT, Supplementary kit, IgG, EDTA, and Class I. Below the table are sections for 'Crossmatch assessment' (CDC XM Assessment, Flow XM Assessment, Virtual XM Assessment), 'Overall match assessment' (Histocompatibility Summary), and 'Transplant details' (Transplant Date, Recipients Transplant Hospital, Organs Transplanted, Laterality, Transplant Outcome, Outcome Date, Cause of Graft Failure, Transplant Details, Transplant Pathway, Comments).

Note: Laterality is populated from Organ Offer Management in the Donation Portal and cannot be edited in the Lab Portal.

9. To modify the Transplant details, click on the row. Update the details in the pop-up box as required, click **OK** and click **Save**.

10. The Transplant Event is automatically published to allow viewing in the Transplantation Portal. If editing occurs the Transplant Event will be unpublished. Click **Publish** to publish the most recent version to the Transplantation Portal.



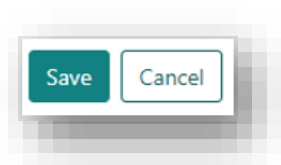
11. Repeat Steps 1 to 8 with the other recipients that received transplants.

12. If there were declines for the Kidney recipients record these in **Match event outcomes**.

Click **Edit**. Select **Declined** from the **Offer Status** dropdown and select the appropriate reason from the **Reason(s) for Decline** dropdown. Multiple reasons can be selected from the dropdown if more than one reason is given. Further comments can be added to the **Comments** box if required. See Appendix 1 for decline reasons.

Note: Any declines for Kidney recipients are required to be reported in OrganMatch for auditing purposes.

13. Click **Save**.



14. Upload as a note in the donor record any documentation associated to offer outcome, including declines, that are received from Donate Life agencies or Transplant units.

A screenshot of the 'Add Note' dialog box. The dialog has a title bar 'Add Note' with a close button. It contains two tabs: 'Note' (selected) and 'Attachments'. Under the 'Note' tab, there is a 'Title *' field with the placeholder text 'Donor Summary'. Below this is a 'Category' dropdown menu set to 'Person' and a 'Sub-Category *' dropdown menu set to 'Transplants'. There are two sections with 'Yes/No' radio buttons: 'Include in Notes section of Reports' (with 'No' selected) and 'Internal Note' (with 'Yes' selected). There is also a section for 'Include in Match Event' with 'Yes' and 'No' radio buttons. At the bottom, there is a 'Details *' section with a rich text editor showing the text 'Donor summary'. The dialog has 'Cancel' and 'Save' buttons at the bottom right.

1.2 CREDIT CENTRE BALANCE

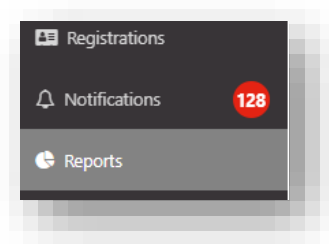
When a kidney is allocated and transplanted, the organ exchange table is updated. If the kidney is transplanted to an interstate recipient, the balance between the two states is updated. The centre credit difference is calculated by taking the donor OM lab centre credit minus the recipient OM lab centre credit. This credit centre difference is used in the Kidney Matching Algorithm.

For further details, refer to [Principles of the Kidney Matching Algorithm, OM-012](#).

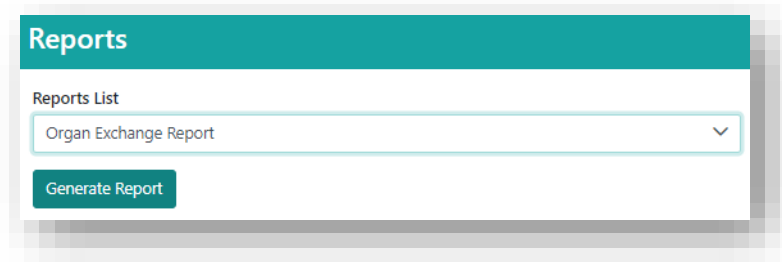
If a kidney is allocated and transplanted to an interstate recipient on the Kidney Interstate Utilisation Algorithm, and the recipient is rank 20 or numerically higher, the centre credit balance is not updated.

The Organ Exchange table can be viewed in **Reports**.

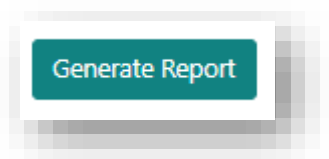
1. Click the **Reports** menu.



2. Select **Organ Exchange Report** from the dropdown menu.



3. Click **Generate Report**.



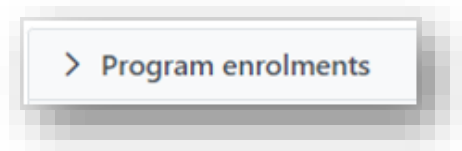
4. The Organ Exchange Report is displayed and can be printed or downloaded.

Organ exchange report								OrganMatch
Donor OM Laboratory	Recipient OM Laboratory						Total Organs Exchanged	
NSW	4155	0	428	241	572	176	5602	
NZ	0	0	0	0	0	0	0	
QLD	465	0	2789	92	269	61	3676	
SA	245	0	135	1552	158	49	2139	
VIC	532	0	249	208	4235	102	5326	
WA	178	0	73	46	91	1111	1499	
Total Organs Exchanged	5605	0	3674	2139	5325	1499	19242	

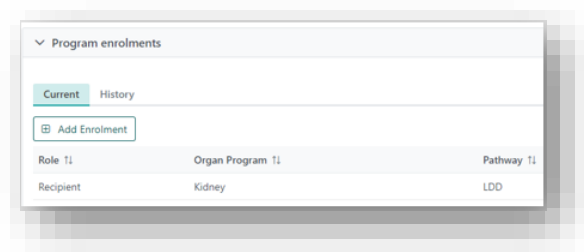
1.3 UPDATE PROGRAM ENROLMENTS OF TRANSPLANTED RECIPIENTS

When a recipient has been transplanted, the enrolment is ended that is associated with the donor pathway. If a recipient is enrolled on other programs, these must also be ended. If the recipient has a live donor registered in OrganMatch, the program enrolments must also be ended for the donor.

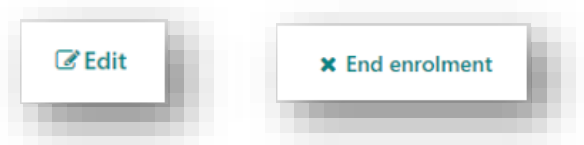
1. On the person's profile in OM, select the **Program enrolments** tab.



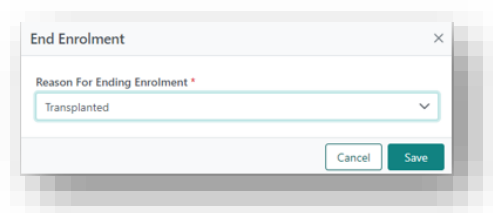
2. Click on a current enrolment.



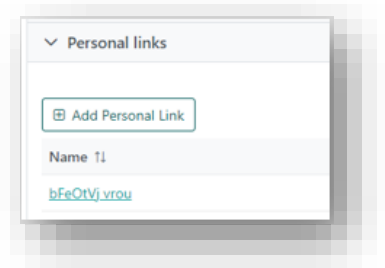
3. Click **Edit** and click **End enrolment**.



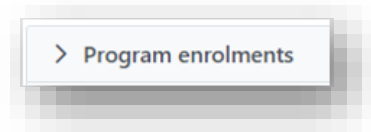
4. Select **Transplanted** from the **Reason For Ending Enrolment** dropdown and click **Save**.



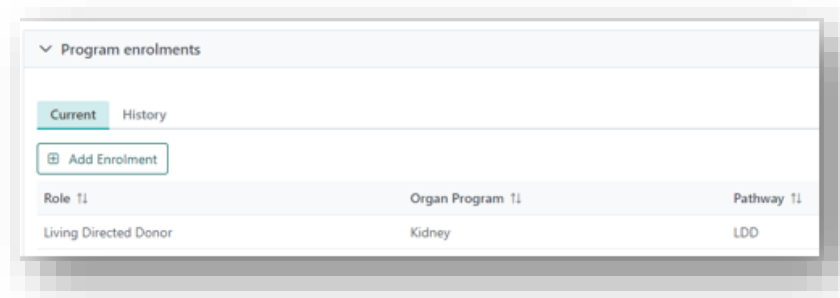
5. Click **Personal links** and click on the link for the donor.



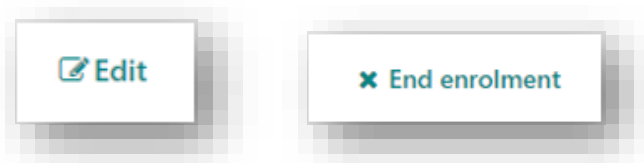
6. In the donor record click on the **Program enrolments** tab.



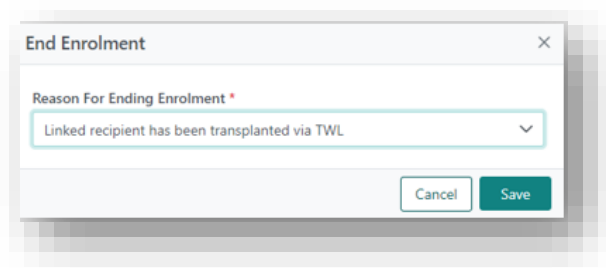
7. Click on a current enrolment.



8. Click **Edit** and click **End enrolment**.



9. Select **Linked recipient has been transplanted via TWL** from the **Reason For Ending Enrolment** dropdown and click **Save**.



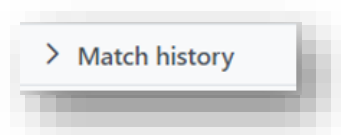
10. Repeat Steps 5 to 9 for any other associated donors.

2. UPDATE LIVING DIRECTED/NON-DIRECTED OR PAIRED DONOR TRANSPLANT DETAILS

After a live organ donor transplant, once a notification is received that the transplant is complete the Match Event outcomes for the donor and recipient can be updated. The recipients transplanted via KPD pathway will be updated by the KPD National Office.

2.1 UPDATE MATCH EVENT OUTCOMES

1. Search for the recipient profile in OM and select the **Match history** tab.



2. Find the donor by either selecting **LDD** from the **Transplant Pathway** or search for the donor by name in the **Matched Person** box.

5. Select **Accepted** from the **Offer Status** dropdown, select **Yes** for **Transplanted** and modify the **Transplant Date** if required.

Match event outcomes

Matched Date: 20/07/2023 15:03

Compatibility Status: -

Algorithm Assessment: N/A

Offer Status: Accepted

Reason(s) for Decline: Please Select...

Reason(s) for Decline Selected:

Transplanted: Yes No

Transplant Date: 15/11/2024
Monday, January 15, 2024

Not Compatible Reason: -

6. Click **Save**.

Save Cancel

7. A confirmation will pop up noting that a transplant event will be created, and enrolments will be updated. Click **Yes**.

Confirmation

OrganMatch will do the following (as applicable):

- A transplant event will be created for this pair
- The donor and recipient enrolments will be updated
- The centre credit balance will be adjusted

Are you sure you want to continue?

No Yes

8. The system will navigate to the Transplant Event where details can be modified if required.

The screenshot displays the 'DECEASED DONOR' and 'RECIPIENT' profiles. The donor is Male, 32 years 6 months, OM ID 0055140, OM Lab VIC, Donor ID Hospital Royal Hobart Hospital. The recipient is Female, 38 years 3 months, OM ID 0007283, OM Lab NSW, Lab Ref 15873 KR. The 'Person Profile' tab is active.

Specific	C*07:01	C*07	1016	Weak	19/05/2021	C*07:02 by RT	Supplementary kit	IgG	EDTA	Class I
Specific	C*07:04	C*07	583	Weak	19/05/2021	C*07:02 by RT	Supplementary kit	IgG	EDTA	Class I

Crossmatch assessment

CDC XM Assessment
-

Flow XM Assessment
-

Virtual XM Assessment
-

Overall match assessment

Histocompatibility Summary:
-

Transplant details

Transplant Date	Recipients Transplant Hospital	Organs Transplanted	Laterality	Transplant Outcome	Outcome Date	Cause of Graft Failure	Transplant Details	Transplant Pathway	Comments
26/04/2025	East Coast Transplant Service - Renal Unit (NEASR)	Kidney					Left	TWL	

9. The Transplant Event is automatically published to allow viewing in the Transplantation Portal. If editing occurs the Transplant Event will be unpublished. Click **Publish** to publish the most recent version to the Transplantation Portal.

Publish

10. Upload the documentation as a note in the recipient's record.

The 'Add Note' dialog box has two tabs: 'Note' and 'Attachments'. The 'Note' tab is active.

Title *
Transplant confirmation

Category *
Person

Sub-Category *
Transplants

Include in Notes section of Reports
Yes No

Internal Note
Yes No

Include in Match Event
Yes No

Details *
B I U | |

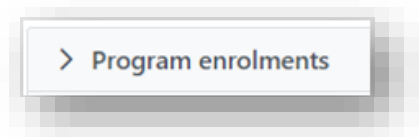
Transplant confirmation

Cancel Save

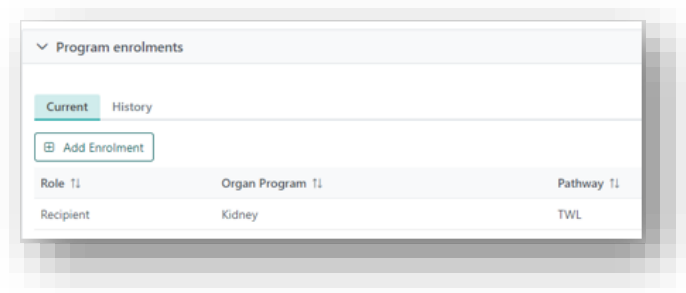
2.2 UPDATE PROGRAM ENROLMENTS OF TRANSPLANTED RECIPIENTS

When a recipient has been transplanted, the enrolment is ended that is associated with the donor pathway. If a recipient is enrolled on other programs, these must also be ended. If the recipient has other live donors registered in OrganMatch, the program enrolments must also be ended for the donor.

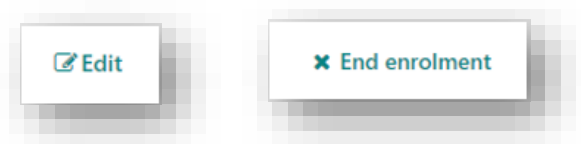
1. On the person's profile in OM, select the **Program enrolments** tab.



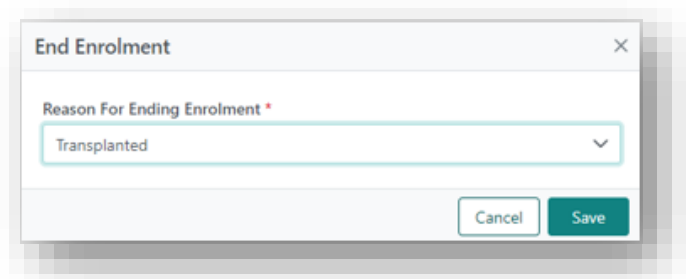
2. Click on a current enrolment.



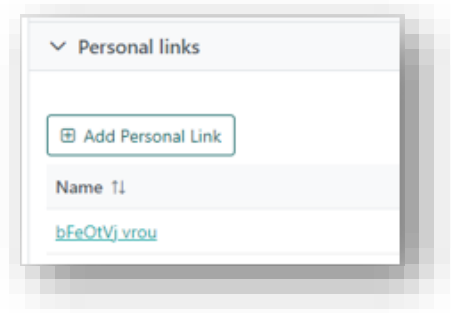
3. Click **Edit** and Click **End enrolment**.



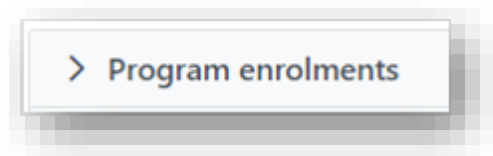
4. Select **Transplanted** from the **Reason For Ending Enrolment** dropdown and click **Save**.



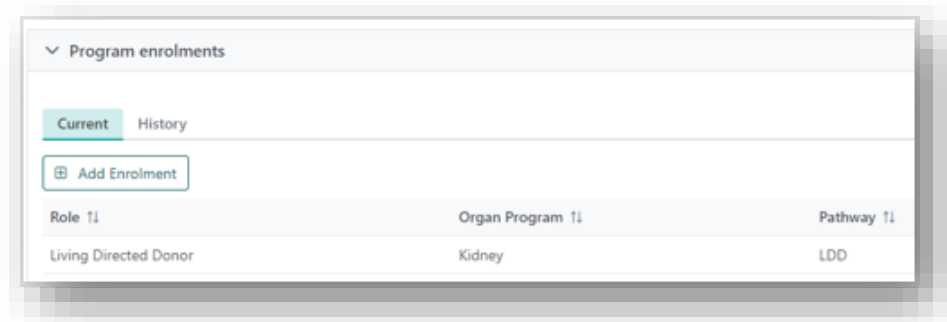
5. Click **Personal links** and click on the link for a donor.



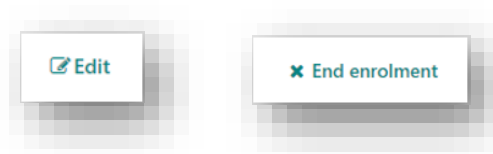
6. In the donor record Click on the **Program enrolments** tab.



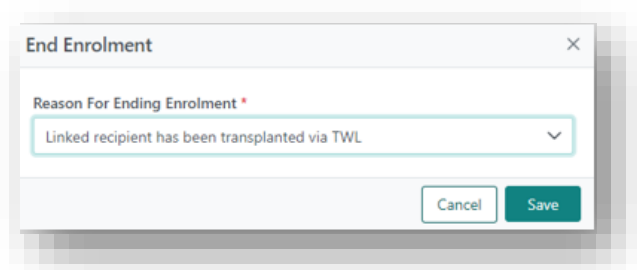
7. Click on a current enrolment.



8. Click **Edit** and Click **End enrolment**.



9. Select **Linked recipient has been transplanted via TWL** from the **Reason For Ending Enrolment** dropdown and click **Save**.



The image shows a modal dialog box titled "End Enrolment". Inside, there is a label "Reason For Ending Enrolment *" followed by a dropdown menu. The dropdown menu is open, showing the selected option "Linked recipient has been transplanted via TWL". At the bottom right of the dialog, there are two buttons: "Cancel" and "Save".

10. Repeat Steps 5 to 9 for any other associated donors.

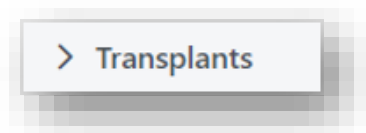
3. REVERSING A TRANSPLANT

If a transplant is incorrectly selected a transplant can be reversed. Contact OrganMatch Application Support to reverse the transplant and ensure any information is deidentified.

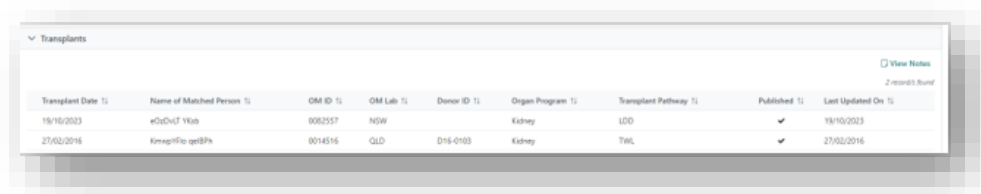
When a transplant is reversed the Organ Exchange table is also reversed, except if the recipient was matched on the Kidney Interstate Utilisation Algorithm at a rank of 20 or numerically higher.

See [1.2 Credit Centre Balance](#) for further information.

1. Search for the recipient profile in OM and select the **Transplants** tab.



2. Click on the record that needs to be reversed.



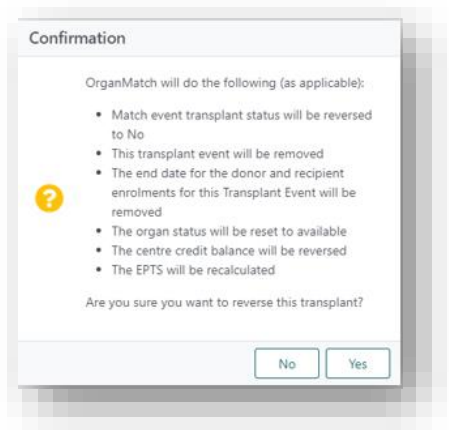
The image shows a table titled "Transplants" with a "View Notes" link and "2 records found". The table has the following columns: Transplant Date, Name of Matched Person, OM ID, OM Lab, Donor ID, Organ Program, Transplant Pathway, Published, and Last Updated On. There are two rows of data.

Transplant Date	Name of Matched Person	OM ID	OM Lab	Donor ID	Organ Program	Transplant Pathway	Published	Last Updated On
19/10/2023	e02d417 Ylob	0062557	NSW		Kidney	LOD	✓	19/10/2023
27/02/2016	KmepHfo qeBPh	0014516	QLD	016-0103	Kidney	TWL	✓	27/02/2016

3. Click **Reverse Transplant**.

A button with a blue icon of a document with a checkmark and the text "Reverse Transplant" in blue.

- Click **Yes** on the confirmation box.

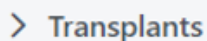


- The Transplant is reversed and the program enrolments are reinstated. Check the recipient and donor enrolments have the correct status.

4. UPDATING A TRANSPLANT EVENT

Transplant events can be edited after they have been created. This may be required, as further testing may have been performed for either the patient and/or donor. Editing the transplant event will allow new results to be included in transplant event. A new version of the transplant event is created and further post-transplant histocompatibility assessments can occur. All versions of the transplant events are retained, but once a new version has been created, the previous versions are no longer editable.

- Search for the recipient profile in OM and select the **Transplants** tab.

A button with a blue chevron icon and the text "Transplants" in blue.

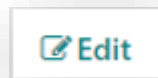
- Click on the record that needs to be updated.

Transplants

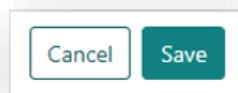
[View Notes](#)
2 records found

Transplant Date	Name of Matched Person	OM ID	OM Lab	Donor ID	Organ Program	Transplant Pathway	Published	Last Updated On
19/10/2023	eOndu17 Ykib	0062557	NDW		Kidney	LOD	✓	19/10/2023
27/02/2016	Kimayfio qeBPh	0014516	QLD	D16-0103	Kidney	TWL	✓	27/02/2016

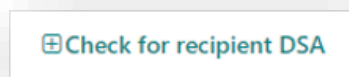
3. Click **Edit**. Any new HLA typing results that have been authorised will automatically populate.



4. Click **Save**.



5. If a new DSA assessment is required for post-transplant reporting, click **Edit** and **Check for recipient DSA**.



6. Select the DSA for reporting and complete the **DSA assessment**.

DSA assessment

[Check for recipient DSA](#)

DSA Assessment

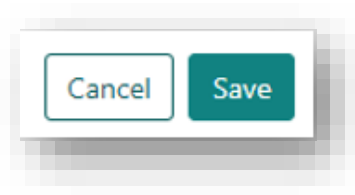
Class I and II DSA identified

Class I and II DSA identified

Show on Report	DSA Category	Recipient Antibody	Donor HLA	MFI	Strength Rating	Sample Date	DSA Note	Test Result Reportable Note	Isotype	Data Treatment	Class	Sample Tag
IF	Specific	B*39:01	B*39:06	23813	Strong	04/09/2019			IgG	EDTA	Class I	
IF	Specific	B*51:01	B*51:01	16291	Strong	04/09/2019			IgG	EDTA	Class I	
IF	Specific	B*51:04	B*51:01	3727	Moderate	05/05/2019		Supplementary kit	IgG	EDTA	Class I	
IF	Specific	B*39:06	B*39:06	2381	Moderate	05/05/2020		Supplementary kit	IgG	EDTA	Class I	
IF	Specific	B*39:04	B*39:06	1653	Weak	05/05/2020		Supplementary kit	IgG	EDTA	Class I	
IF	Specific	B*39:05	B*39:06	1275	Weak	05/05/2020		Supplementary kit	IgG	EDTA	Class I	

7. Click **Save**.

Refer to [Report Generation- Laboratory Portal,OM-007](#) for further information on generating reports.



APPENDIX 1: REASONS FOR DECLINE

Reason For Decline	Scenario
Not Medically Suitable - Acute Clinical Course	Select when an organ is declined due to the cumulative effect of the admission clinical course and current acute clinical presentation.
Not Medically Suitable - medical history/comorbidities	Select when an organ is declined due to the cumulative effect of the donor's medical history and/or recognised comorbidities.
Not Medically Suitable - Organ Disease	Select when an organ is declined due a specific diagnosed disease of the organ.
Not Medically Suitable - Organ Function	Select when an organ is declined due to assessment of the current function.
Not Medically Suitable - Organ Trauma	Select when an organ is declined due to trauma to the organ.
Not Medically Suitable – Other	Select if an organ is declined and is described as not medically suitable for transplant for a specific reason other than any of the pre-populated selections.
Not Medically Suitable - Prediction of time to death post WCRS	Select when an organ is declined due to the transplant unit assessment/judgement that the potential donor would not die in the required organ specific timeframe, regardless of organ function and/or medical history.
No Suitable recipient - Donor vs recipient conditions	Select when the organ is declined due to donor profile factors (such as extended suitability criteria, age, pathway) and although potentially transplantable, at the time of offer there are no recipients deemed suitable by the unit to accept the organ.
No Suitable recipient - Positive Crossmatch / tissuetyping - DSA	Select when the offer has been declined due to the presence of donor specific antibodies (DSA's) deemed unacceptable for transplantation.
No Suitable recipient - Positive Crossmatch / tissuetyping - HLA mismatches	Select when the offer has been declined due to HLA mismatches.
No Suitable recipient - Size mismatch	Select when the offer is declined due to no size matched patients on waiting list.
No Suitable recipient - Other- Age mismatch	Select when the offer is declined due to the donor and recipient age variance.
No Suitable recipient - Other	Select if an organ is declined for a reason described as no suitable recipient with a specific reason other than any of the pre-populated selections.

Reason For Decline	Scenario
No Suitable recipient - Other- Already Transplanted	Select when the offer is declined as the recipient has already received an offer, accepted and received/receiving a transplant from another donor.
No Suitable recipient - Other - Potential recipient unfit for transplant	Select when the offer is declined due to the identified recipient being unfit to receive the transplant at that time.
Transmission Risk - Discovered positive serology	Select when an organ is declined due to a positive serology or NAT result.
Transmission Risk - History of positive serology	Select when an organ is declined due to a history of a positive serology or NAT result.
Transmission Risk - Malignancy transmission risk	Select when an organ is declined due to the donor's documented cancer history or identified risk of malignancy that has not been previously diagnosed.
Transmission Risk -Infectious disease transmission risk	Select when an organ is declined due to the risk of donor transmission of an infectious disease.
Transmission Risk -Other	Select if an organ is declined for a reason described as no suitable recipient with a specific reason other than any of the pre-populated selections.
Logistics - Cost of retrieval	Select when the organ offer is declined when the cost of providing a retrieval team and/or organ transportation from donor hospital to the transplant unit is deemed excessive.
Logistics - Covid 19	Select when the organ offer is declined due to logistical issues with Covid 19 restrictions.
Logistics - Extended cold ischaemic time	Select when an organ is declined specifically due to the calculated/estimated cold ischaemic time the organ will incur.
Logistics - Extended organ evaluation unavailable	Select when an organ offer is declined due to the inability to facilitate requested additional investigation/s to assess organ suitability, resulting in the transplant unit being unable to deem an organ medically suitable for transplant.
Logistics - Extended response time to organ offer	Select if the transplant unit has failed to provide a response to an organ offer within the allowed timeframes.
Logistics - Offer waived for urgent listing or national notification	Select when an organ offer is deferred by the home state transplant unit to make an organ offer to a current urgent listing or national notification recipient.
Logistics - Other	Select if an organ is declined due to a specific logistical reason other than any of the pre-populated selections.

Reason For Decline	Scenario
Logistics - Transplant service unavailable	Select if an organ is declined specifically due to the required transplant team/service being unavailable.
Logistics - retrieval service unavailable	Select if an organ is declined specifically due to the required retrieval team/service being unavailable.
Intra-operative Surgical Injury	Select if an organ is declined due to a surgical injury at the time of the operation.
Assessment at transplant unit	Select if an organ is declined after retrieval by the Transplant Unit.
Surgical Retrieval Injury	Select if an organ is declined due to an injury sustained during surgical retrieval.

DEFINITIONS

Term/abbreviation	Definition
Centre	OrganMatch Lab
Centre Credit Difference	Donor state OM lab credit –recipient OM lab centre credit
DSA	Donor Specific Antibodies
KPD	Kidney Paired Donation
LDD	Living Directed Donation
OM	OrganMatch
OM Lab Credit	OM Lab credit = total number of kidneys donated – total number of kidneys received
TWL	Transplant Waiting List

REFERENCED INTERNAL DOCUMENTS

Document number	Source
OM-007	Report Generation- Laboratory Portal
OM-012	Principles of the Kidney Matching Algorithm

CHANGE HISTORY

Version number	Effective date	Summary of change
-	-	For previous change histories contact the National OrganMatch Office.
2	28/05/2024	Appendix 1 Reasons for decline table updated: - Removed No Suitable recipient – Positive crossmatch/tissue typing - XM - Added No Suitable recipient - Other- Already Transplanted - Added No Suitable recipient - Other - Potential recipient unfit for transplant

Version number	Effective date	Summary of change
3	23/07/2024	Sprint 52 updates: - Section 1.2 added to describe the centre credit balance and the update for interstate utilisation. - Addition of definitions to the table. Other: - Section 3 updated to reflect new process of reversing a transplant.
4	Refer to footer	Sprint 57 updates: Sections 1.1 and 2.1 updated to include new field for laterality in the transplant details

ELECTRONIC SIGNATURE

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