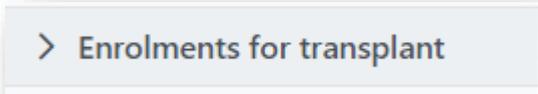


This document outlines a patient’s enrolment for the Heart or Lung Transplant Waiting List (TWL). A recipient can be enrolled through the Transplantation Portal by going through registration. For further information on this process refer to *OM-021 Lung Transplant Waiting List (TWL) Registration- Transplantation Portal* or *OM-039 Heart Transplant Waiting List (TWL) Registration- Transplantation Portal*.

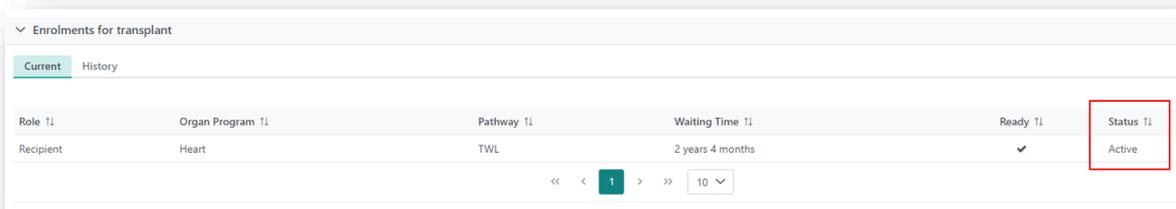
ENROLMENT

A patient’s enrolment can be found on the **Match Profile** under **Enrolments for transplant**.



ENROLMENT STATUS

The Status of a program enrolment indicates the clinical status of a patient and can be either **Active** or **On hold**. Status can be viewed via the pool management or within the current enrolment. For further information on Pool Management refer to *OM-056 Pool Management- Transplantation Portal*.



Role T1	Organ Program T1	Pathway T1	Waiting Time T1	Ready T1	Status T1
Recipient	Heart	TWL	2 years 4 months	✓	Active

When a patient is **On hold** there must be an associated reason. The reason can be viewed in the enrolment and is used by the laboratory to manage the progress of the recipient within OrganMatch, from laboratory work up to activation.

Enrolment

Enrolment information

Waiting Time	Date Enrolled	
7 months	15/11/2022	
Transplant Role *	Donor Type *	
Recipient	N/A	
Organ Program *	Status View history	Reason *
Heart	On Hold	Waiting for hospital activation
Pathway		
TWL		

The user role of coordinator can make changes to the enrolment depending on the **Status** and **Reason**. The table below describes the business rules relating to this.

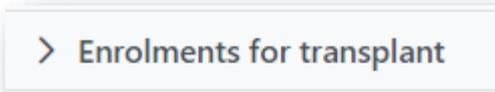
Status/Reason	What it Means	Change to (Status/Reason)	Will you be able to change the status
Active		On hold - Clinical Decision / notification / request	Yes
On hold - In Progress	The laboratory testing is in progress and not yet completed. This testing includes all the mandatory HLA laboratory testing requirements for listing a patient on a program.	Active	No
On hold - Clinical Decision / notification / request	The clinical or transplant unit has changed the status, usually because the patient is currently not medically fit, or is unavailable to be transplanted.	Active	Yes
On hold - Laboratory Decision	Additional testing has been initiated or there is a query related to the patients test results and the lab has placed the patient on hold to investigate further	Active	No

On hold - Waiting for Hospital activation	The testing is complete, and the patient is waiting on you to activate when ready. Readiness will need to be checked before changing the status to Active.	Active	Yes
On hold – Change in Sensitisation Category	The patient’s antibody profile has changed, and an unacceptable antigen (UA) and sensitisation category review are required by the Laboratory for matching.	Active	No

UPDATE STATUS FROM ACTIVE TO ON HOLD

1. Search for the patient under **Person Search**.

2. From the **Person** record click **Enrolments for transplant**.



3. Click on the current enrolment and click **Edit**.

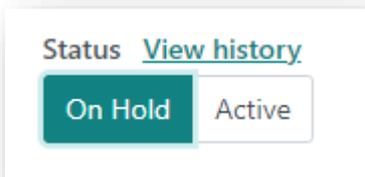
Enrolments for transplant

Current History

Role T1	Organ Program T1	Pathway T1	Waiting Time T1	Ready T1	Status T1
Recipient	Lung	TWL	3 years 3 months	✓	Active



- Select **On hold**. The **Reason** will default to **Clinical decision/notification/request**.



- Click **Save**.



- A notification is generated to the Laboratory Portal that the enrolment has been updated.

UPDATE STATUS FROM ON HOLD TO ACTIVE

If a patient is **On hold - due to clinical decision / notification /request** or **Waiting for hospital activation**, a coordinator role will be able to change the status to **Active**.

- Search for the patient under **Person Search**.

Person Search

Search criteria

OM ID

Last Name

First Name

Date of Birth

Reference ID Type
 Please Select... ▼

Reference ID
 N/A

- From the **Person** record click **Enrolments for transplant**.

[> Enrolments for transplant](#)

- Click on the current enrolment and click **Edit**.

Enrolments for transplant

Current History

Role ¹	Organ Program ¹	Pathway ¹	Waiting Time ¹	Ready ¹	Status ¹
Recipient	Heart	TWL	7 months	x	On Hold

[Edit](#)

- Select **Active**.

Status [View history](#)

5. Click **Save**.



6. A notification is generated to the Laboratory Portal that the enrolment has been updated.

END AN ENROLMENT

If a patient's enrolment is ended, they will be removed from the program and will need to be registered again to be activated onto the Transplant Waiting List.

1. Search for the patient under **Person Search**.

A screenshot of the 'Person Search' form. The form has a teal header with the text 'Person Search'. Below the header is a section titled 'Search criteria' containing several input fields: 'OM ID', 'Last Name', 'First Name', and 'Date of Birth' (with a date format DD/(MM)/(YYYY)). There is also a 'Reference ID Type' dropdown menu with 'Please Select...' and a 'Reference ID' field with 'N/A'. At the bottom right of the form are two buttons: 'Reset Filters' and 'Search'.

2. From the **Person** record click **Enrolments for transplant**.

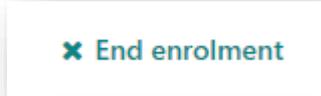
A button with a right-pointing chevron icon and the text 'Enrolments for transplant'.

- Click on the current enrolment and click **Edit**. The **Edit** button turns to the **End enrolment** button.

Enrolments for transplant

Current History

Role TI	Organ Program TI	Pathway TI	Waiting Time TI	Ready TI	Status TI
Recipient	Heart	TWL	7 months	✘	On Hold



- Click **End enrolment**. A warning message will appear. Click **Yes**.

Warning

Ending an enrolment will permanently remove the person from the program and will need to be registered again if they need re-enrolment. Place the person on hold for temporary program suspension. Do you wish to continue?

- Select the **Reason For Ending Enrolment** from the drop-down list.

End Enrolment

Reason For Ending Enrolment *

Please Select... ▼

Declined deceased donor organ

Deceased

Doctor's request

Medically unfit for transplant

Moved overseas

- If the reason **Other** is selected, additional information in the **Reason** free text field should be entered.

- Click **Save**.

- A notification is generated to the Laboratory Portal that the enrolment has been ended.

VIEW THE STATUS CHANGE HISTORY

Any change to the status is tracked in OrganMatch. Users can see who made the change and the date and time it was changed.

- Search for the patient under **Person Search**.

- From the **Person** record click **Enrolments for transplant**.

> Enrolments for transplant

- Click on the current enrolment.

Enrolments for transplant

Current History

Role ↑↓	Organ Program ↑↓	Pathway ↑↓	Waiting Time ↑↓	Ready ↑↓	Status ↑↓
Recipient	Lung	TWL	8 months	✘	On Hold

- Click on **View history**.

Status [View history](#)

- A **History** box will open listing all the changes of status.

History

Status ↑↓	Reason ↑↓	Changed By ↑↓	Changed At ↑↓
On Hold	Waiting for hospital activation		09/11/2022 15:09
On Hold	In Progress		07/11/2022 12:25

<< < 1 > >> 10 ▾

Note: Coordinators can make changes to a patient status so there is no need to request the lab change a patient status, add a note requesting a change of status or upload an enrolment form to change status.

ORGAN SPECIFIC DATA FIELDS

Heart and Lung enrolments have organ specific data fields that can affect readiness for matching. For further information on readiness for matching refer to *OM-035 Readiness Criteria- Transplantation Portal*.

LUNG TWL DATA FIELDS

The Lung TWL program has additional data fields in the enrolment which are editable only via the Transplantation Portal.

The Enrolment pop-up box contains the following organ specific information:

Acceptable Height Range (cm)

From	To
<input type="text" value="0"/>	<input type="text" value="###"/>

Patient Category

Urgent (National Notification)	Urgent Category *
<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="text" value="High acuity ie immediate risk ..."/>
	Date listed as Urgent *
	<input type="text" value="20/07/2023"/>
	<i>Thursday, July 20, 2023</i>

Note: If **Urgent (National Notification)** is set to **Yes**, the **Date listed as Urgent** defaults to today’s date and is a mandatory field.

HEART TWL DATA FIELDS

The Heart TWL program has data fields in the enrolment which are editable only via the Transplantation Portal.

The Enrolment pop-up box contains the following organ specific information:

Patient Category

Urgent
 Yes No

Urgent Reason *
 Unsuitable for Mechanical Sup... ▼

Date listed as Urgent *
 20/07/2023
Thursday, July 20, 2023

Urgent status Accepted at Transplant Unit

St Vincent's Hospital - Sydney - Heart Unit	Yes	No	Unknown
Alfred Hospital - Heart Unit	Yes	No	Unknown
Royal Children's Hospital - Melbourne - Heart Unit	Yes	No	Unknown
Prince Charles Hospital - Heart Unit	Yes	No	Unknown
Fiona Stanley Hospital - Heart Unit	Yes	No	Unknown

If the **Urgent** field is set to **Yes**, the **Date listed as Urgent** defaults to today's date and is mandatory. This urgent status will automatically expire in 14 days. A notification will be sent to the Transplantation Portal that the status has expired.

Predicted heart mass can be found under **Medical Information** and is calculated by the system using height, weight, and gender of the person.

Medical information

General Information

Height & Weight

Height (cms)	Weight (kg)	BMI	Predicted Heart Mass
177	80	25.54	184.9

The type of mechanical support can also be selected from the dropdown in **Medical Information**.

Mechanical Support

Type of Mechanical Support

dLVAD (durable LVAD) ▼

🔍

Please Select...

- dLVAD (durable LVAD)**
- dRVAD
- dBiVAD
- tLVAD (temp LVAD)

DEFINITIONS

Term/abbreviation	Definition
TWL	Transplant Waiting List
UA	Unacceptable Antigen

REFERENCED INTERNAL DOCUMENTS

Document number	Source
OM-021	Lung Transplant Waiting List (TWL) Registration- Transplantation Portal
OM-035	Readiness Criteria- Transplantation Portal
OM-039	Heart Transplant Waiting List (TWL) Registration- Transplantation Portal
OM-056	Pool Management- Transplantation Portal

CHANGE HISTORY

Version number	Effective date	Summary of change
1	14/11/2022	New document
2	21/02/2023	Adding section for ending an enrolment
3	Refer to Footer	<p>Sprint 46 updates:</p> <ul style="list-style-type: none"> Addition of date listed as urgent on enrolment. <p>Other changes:</p> <ul style="list-style-type: none"> Update to new template Merging of heart enrolment document OM-025

ELECTRONIC SIGNATURE

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