

## OrganMatch Donation Portal

### Purpose

This document describes the OrganMatch Donation Portal (DP) and the information that can be viewed by the Donate Life Agencies.

### Before you begin

The donor record is created in OrganMatch through the Electronic Donor Record (EDR) interface. This must occur before you can view the donor record in the DP.

### 1. Access to OrganMatch Donation Portal

Access to the OrganMatch DP is by request from the Donate Life Agencies.

There are two roles that can be assigned in the DP:

- Read only – donation.
- Donation Coordinator.

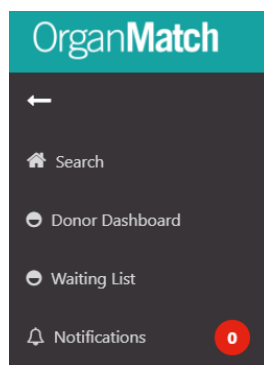
Access is assigned at a jurisdictional level.

### 2. Donation Portal Data and Functionality

OrganMatch DP allows the Donate Life agencies to view relevant information on recipients and deceased donors to which they have access.

### 3. Menu

The following menu options are available in the Donation Portal.



## OrganMatch Donation Portal

### 3.1 Search

Donor records can be searched using:

- Last Name.
- First Name.
- Date of Birth.
- Donor ID.

### 3.2 Donor Dashboard

The donor dashboard will display a list of deceased organ donors which the user has access to.

Date of Enrolment	OM Lab	Match Date & Time	Donor ID	Hospital	ABO	Last Name	First Name	OM ID	Lab Reference
30/11/2022	NSW	30/11/2022 14:10	D22-1379	John Hunter Hospital	B	LiCx	ItzK	0054961	NP0014466
28/11/2022	NSW	28/11/2022 14:28	D22-1377	Wollongong Hospital	O	WBiJAX	hGKDM	0054962	NP0014344

**Commented [NH1]:** New screenshot needed with Donor ID

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By clicking on the donor, the user will be able to view the Donor Profile. The following tabs are viewable:

Donor profile
<b>LiCx ItzX GAYD</b> DECEASED DONOR
Female 79 years 4 months (01/07/1943)
OM ID 0054961 OM Lab NSW
Donor ID D22-1379 Hospital John Hunter Hospital
<a href="#">View TWL Match</a>
<a href="#">Histocompatibility profile</a>
<a href="#">Medical information</a>
<a href="#">Enrolments for transplant</a>
<a href="#">Transplants</a>
<a href="#">Demographic &amp; contact details</a>
<a href="#">Notes &amp; attachments</a>

#### 3.2.1 Histocompatibility Profile

This section is populated from the Laboratory Portal (LP) when the HLA typing of the donor is authorised by the laboratory.

#### 3.2.2 Medical Information

The data in this section is populated from the EDR where the information is available. The information that can be viewed in this section includes donor hospital, date and cause of death as well as height and weight which is used in the Kidney Donor Profile Index (KDPI) calculation.

## OrganMatch Donation Portal

### 3.2.3 Enrolments for transplant

The deceased donor enrolment is automatically populated through the EDR interface.

The match and audit KDPI can be viewed by clicking on the enrolment.

The KDPI information can be viewed in the enrolment by clicking **View Details**. This will bring up a popup box and any missing details can be viewed.

In the deceased donor enrolment complete the following steps to add or delete an organ or update the status.

Step	Action								
1	Click <b>Edit</b> .								
2	<table> <tr> <th>If...</th><th>Then...</th></tr> <tr> <td>A new organ needs to be added</td><td> <ul style="list-style-type: none"> <li>Click <b>Add Organ</b></li> <li>Select the required organ from the dropdown.</li> <li>Click <b>OK</b></li> </ul> </td></tr> <tr> <td>An existing organ needs to be deleted</td><td> <ul style="list-style-type: none"> <li>Click on the organ</li> <li>Click <b>Delete</b></li> </ul> </td></tr> <tr> <td>The status of an organ needs to be updated</td><td> <ul style="list-style-type: none"> <li>Click on the organ</li> <li>Select the <b>Status</b> from the dropdown</li> <li>Click <b>OK</b></li> </ul> </td></tr> </table>	If...	Then...	A new organ needs to be added	<ul style="list-style-type: none"> <li>Click <b>Add Organ</b></li> <li>Select the required organ from the dropdown.</li> <li>Click <b>OK</b></li> </ul>	An existing organ needs to be deleted	<ul style="list-style-type: none"> <li>Click on the organ</li> <li>Click <b>Delete</b></li> </ul>	The status of an organ needs to be updated	<ul style="list-style-type: none"> <li>Click on the organ</li> <li>Select the <b>Status</b> from the dropdown</li> <li>Click <b>OK</b></li> </ul>
If...	Then...								
A new organ needs to be added	<ul style="list-style-type: none"> <li>Click <b>Add Organ</b></li> <li>Select the required organ from the dropdown.</li> <li>Click <b>OK</b></li> </ul>								
An existing organ needs to be deleted	<ul style="list-style-type: none"> <li>Click on the organ</li> <li>Click <b>Delete</b></li> </ul>								
The status of an organ needs to be updated	<ul style="list-style-type: none"> <li>Click on the organ</li> <li>Select the <b>Status</b> from the dropdown</li> <li>Click <b>OK</b></li> </ul>								
3	Click <b>Save</b> .								

### 3.2.4 Transplants

Upon completion of a donor the recipients that receive the organs for transplant are linked in the LP. Once these transplants are linked they will be visible in the DP. Clicking on the record will display the transplant event and recipient information which reflects the data of the match event at the time of offer.

### 3.2.5 Demographic and contact details

The data in this section is populated from the EDR where the information is available.

### 3.2.6 Notes and attachments

Any notes added via the LP are viewable in the DP if not set as an internal note. Only notes added by the user can be edited, all others can just be viewed.

## OrganMatch

### Donation Portal

There is a current and history tab in the Donation Portal with active notes appearing in the current tab and archived notes appearing in the history tab.

Notes can be added in the Donation Portal and a user can edit any notes added in the DP. This triggers a notification to the LP.

The notes and attachment section is where the user can view the Organ Offer List (OOL).

Notes can be selected as Internal to only appear in the Donation Portal. When adding a note the default setting is **No**. This setting allows notes to appear in the Lab portal. If **Yes** is selected, the note will only appear in the Donation Portal.

#### 3.2.6.1 Add ABO note

In the Notes & attachments section complete the following steps to add a note with the ABO report.

Step	Action
1	Click <b>Add Note</b> button.
2	Add title and details and select <b>ABO forms</b> as the sub-category.
3	Click the <b>Attachments</b> tab.
	Either: <ul style="list-style-type: none"><li>Click Select a file button and select the ABO report from your computer.</li></ul> or <ul style="list-style-type: none"><li>Drag and drop the ABO report into the import screen.</li></ul>
5	Click <b>Save</b> .

#### 3.2.7 View Transplant Waiting List (TWL) matching Screen

In the donor record, click on **View TWL Match** to see **Transplant Waiting List Matching**.

## OrganMatch Donation Portal

**Transplant waiting list matching** Rebecca Scam...

**DECEASED DONOR**

Female  
79 years 4 months (01/07/1943)

OM ID 0064081  
OM Lab NSW

Donor ID 022-1279  
Hospital John Hunter Hospital

[Donor Profile](#)

Matching Recipients ☐ View Notes ☐ Generate OOL report

**Filters**

Find Person  Transplant Hospitals  Organ Program  Algorithm  Reset Filters

Offer Status  Rank From  Rank To  Age(Years) From  Age(Years) To

23 records found

Organ Program	Algorithm	Rank	Score	Last Name	First Name	OM Lab	DoB	Age(Years)	Offer Status	Transplant Hospital
Kidney	National Algorithm	1	76,000,999	QdacoISG	KNLmur	QLD	18/08/1962	60	Eligible for offer	Princess Alexandra Hospital - Renal Unit
Kidney	State Restricted Waiting	2	40,000,105	SPbdygl	yUKick7	NSW	01/07/1955	67	Eligible for offer	Westmead Hospital - Renal Unit

This screen will list the recipients matched with the donor including rank and offer status. The filters also allow the list to be filtered on organ, transplant hospital and offer status.

Click on **View Notes** to find the OOL generated by the lab. See 3.2.7.1 Generate Organ Offer List (OOL)

Clicking on the row proceeds to Match Event **assessment**.

This will display the DSA assessment and crossmatch results.

Match event parameters are specific to each organ program and can be viewed in the match event as below.

**Match event** Rebecca Scam...

**DECEASED DONOR**

Female  
79 years 4 months (01/07/1943)

OM ID 0064081  
OM Lab NSW

Donor ID 022-1279  
Hospital John Hunter Hospital

[Donor Profile](#)

**RECIPIENT**

Male  
60 years 3 months (18/08/1962)

OM ID 0010079  
OM Lab QLD

Lab Ref 42756 KR

**Information**

Last Updated On 30/11/2022	Last Updated By Petra Guthrie	Published Status Published
Published Date 30/11/2022	Published By Farheen Nisha	Organ Program Transplant Pathway Kidney - TWL
<a href="#">Match event outcomes</a>		
<a href="#">Match parameters</a>		
<a href="#">Histocompatibility assessment</a>		
<a href="#">Recipient transplant history</a>		
<a href="#">Providers</a>		
<a href="#">Matching algorithms processed</a>		
<a href="#">Notes &amp; attachments</a>		

Kidney TWL

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OM-SOP-034

Version: 9

Effective Date: 13/12/2022

Page 5 of 10

## OrganMatch Donation Portal

Match parameters

Donor

Extended acceptance criteria

HepC Ab pos

☒ No

TRK

☒ No

Increased Viral Risk

☒ No

Renal parameters

Match KDPI (Percentile)

26%

Recipient - Kidney - TWL - 1 year 2 months (waiting time)

Extended acceptance criteria

Accept HepC Ab pos

☒ No

Accept TRK

☒ No

Accept Increased Viral Risk

☒ No

Accept ABO

☒ No

Renal parameters

EPTS

2

Max KDPI

100%

Dialysis Start Date

06/05/2021

TWL renal parameters

Paediatric Status

☒ Yes

State Matching Urgency

-

National Matching Urgency

-

### Kidney/Pancreas TWL

Match parameters

Donor

Renal parameters

Match KDPI (Percentile)

28%

Recipient - Kidney/Pancreas - TWL - 11 months (waiting time)

Renal parameters

EPTS

-

Max KDPI

100%

Dialysis Start Date

-

Clinical parameters

Referral date

31/01/2019

eGFR at referral

30

Date eGFR is less than 15 ml/min

01/09/2021

Activation date

12/11/2021

Patient category

National Priority

☒ No

### Lung TWL

Match parameters

Donor

Extended acceptance criteria

Height & Weight

Height (cms)

Weight (kg)

-

-

Recipient - Lung - TWL - 1 year 8 months (waiting time)

Extended acceptance criteria

Acceptable Height Range (cm)

From

To

0

-

Patient category

Urgent (National Notification)

Urgent Category

☒ No

-

### Heart TWL

Donor

Height & Weight

Height (cms)

Weight (kg)

Predicted Heart Mass

178

75

182.3

Recipient - Heart - TWL - 3 years 3 months (waiting time)

Height & Weight

Height (cms)

Weight (kg)

Predicted Heart Mass

170

85

187.7

Predicted Heart Mass Ratio

-2.9

Patient category

Urgent

Urgent Reason

☒ No

-

OM-SOP-034

Version: 9

Effective Date: 13/12/2022

Page 6 of 10

## OrganMatch Donation Portal

### 3.2.7.1 Generate Organ Offer List (OOL)

The Organ Offer List (OOL) generated in the Lab Portal can be accessed through the **View Notes** button. A OOL can be generated in the Donation Portal when the Generate OOL report button is enabled through the Lab Portal.

Complete the following steps to generate an OOL.

Step	Action
1	Select the organ you wish to generate a list for from the <b>Organ Program</b> dropdown. If required filter on transplant hospital, offer status or a specific patient. <b>Note:</b> A multi select function is available in the <b>Organ Program</b> dropdown to allow filtering or OOL generation on more than one organ.
2	Click <b>Generate OOL report</b> .
3	A popup appears noting that the OOL report is queued and is estimated to take 5 minutes to complete.
4	Click <b>View Notes</b> to access the report. A note will be created, "Organ Offer List Report- Donation Portal" with the following file name in the attachment tab: <b>&lt;Donor ID&gt;_&lt;OrganProgram&gt;_&lt;Rank from&gt;_&lt;Rank to&gt;_&lt;Selected Transplant Hospital&gt;_&lt;YYYY-MM-DD&gt;_&lt;HH-MM-SS&gt;</b> . All the selected parameters will be listed in the note.
5	Click <b>Edit</b> and select <b>Yes</b> for <b>Internal Note</b> if the note is only to appear in the Donation Portal.
6	Select the <b>Attachments</b> tab and click on the file to download the report.
7	Click <b>Save</b> .

### 3.3 Waiting List

Donate Life staff may need to find the number of recipients that fit certain criteria in OM. There is an option to view the waiting list and filter on organ program, blood group, urgency or height and weight. Complete the following steps to view the waiting list.

Step	Action
1	Click <b>Waiting List</b> .
2	From the filter drop down select Organ Program, Status, ABO and Height/Weight as required.
3	A list of recipients that fit the criteria selected will be generated.
4	Click <b>Reset Filters</b> to clear the search.

### 3.4 Notifications

Currently there are no notifications in the DP.



## OrganMatch Donation Portal

### Definitions

Term/abbreviation	Definition
DP	Donation Portal
EDR	Electronic Donor Record
KDPI	Kidney Donor Profile Index
LP	Laboratory Portal
OOL	Organ Offer List

### Referenced external documents

N/A

### Referenced internal documents

N/A

### Change history

Version number	Effective date	Summary of change
1	08/02/2022	OrganMatch Release Sprint 28: <ul style="list-style-type: none"><li>• Creation and functionality in OrganMatch Donation portal.</li></ul>
2	08/03/2022	<ul style="list-style-type: none"><li>• Format changes</li></ul> Update for OrganMatch Sprint 29 – process change. <ul style="list-style-type: none"><li>• Donation Portal users can edit any notes added in the Donation Portal.</li></ul>
3	08/04/2022	Update for OrganMatch Sprint 30 – process change <ul style="list-style-type: none"><li>• Section 3.2.3 update to include KDPI View Details</li></ul>
4	28/06/2022	Update for OrganMatch Sprint 31 – process change <ul style="list-style-type: none"><li>• Section 2.1.3.6 updated to include current and history tabs in the Notes and attachments section</li><li>• Section 2.2 updated for the new process of enabling the OOL report to be generated in the Donation Portal</li></ul>
5	30/06/2022	Update for OrganMatch Sprint 33 – process change.

## OrganMatch Donation Portal

		<ul style="list-style-type: none"> <li>Update section 3.2.7.1 to reflect changes of the naming convention in the organ offer list note and selection of internal note.</li> <li>Update section 3.2.6 Add internal note field</li> </ul>
6	26/07/2022	Update for OrganMatch Sprint 3 – process change <ul style="list-style-type: none"> <li>Section 3.2.7.1 updated to include multi select function for Organ Program dropdown.</li> <li></li> </ul>
7	23/08/2022	Update for OrganMatch Sprint 35 – process change <ul style="list-style-type: none"> <li>Section 3.2.7 updated to include match event parameters for Kidney, Kidney/Pancreas, Heart and Lung TWL.</li> <li>Section 3.2.3 updated for ability to edit and delete organs in the Donation Portal.</li> <li>Section 3.2.6 updated to include that notes created in Lab Portal can be selected not to appear in the Donation portal. Also, a new notification is sent to Lab Portal when a note is created in the Donation Portal.</li> </ul>
8	18/10/2022	Update for OrganMatch Sprint 37 – process change <ul style="list-style-type: none"> <li>Section 2.2 updated for Heart TWL match event parameters</li> </ul>
9	Refer to footer	Update for OrganMatch Sprint 39 – process change <ul style="list-style-type: none"> <li>Section 3.1 and 3.2.7.1 updated EDR ID to Donor ID</li> <li>Screenshots updated to new version in Donation Portal</li> </ul>

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