



**Australian Government**  
**Organ and Tissue Authority**

**Senate Procedural Order  
of continuing effect No. 12  
(Harradine Report)**  
Files created 01/07/2021- 31/12/2021

File Number	Business	Activity	Title
F21/429	COMMUNITY ENGAGEMENT	Campaigns	2021 Christmas Campaign
F21/285	COMMUNITY ENGAGEMENT	Campaigns	2021 DonatLife Week Media Coverage
F21/295	COMMUNITY ENGAGEMENT	Campaigns	2021 DonatLife Week Radio Grabs
F21/286	COMMUNITY ENGAGEMENT	Campaigns	2021 DonatLife Week UM Material
F21/370	COMMUNITY ENGAGEMENT	Campaigns	2021 Saffron Day
F21/299	COMMUNITY ENGAGEMENT	Committees	JAG 2021 presentations
F21/371	COMMUNITY ENGAGEMENT	Communications	Talking Points
F21/422	COMMUNITY ENGAGEMENT	Communications	Website project 2022
F21/423	COMMUNITY ENGAGEMENT	Contract Management	2022 Website
F21/428	COMMUNITY ENGAGEMENT	Grant Management	2021 Community Awareness Grants Progress and Final Reports
F21/267	COMMUNITY ENGAGEMENT	Grant Management	2021 DonatLife Partnerships Funding Agreements
F21/261	COMMUNITY ENGAGEMENT	Grant Management	2021-2022 Unsolicited Funding Agreements
F21/364-01	COMMUNITY ENGAGEMENT	Grant Management	2022 Community Awareness Grants Applications
F21/364-02	COMMUNITY ENGAGEMENT	Grant Management	2022 Community Awareness Grants Applications
F21/346	COMMUNITY ENGAGEMENT	Grant Management	2022 Community Awareness Grants Approval documentation
F21/366	COMMUNITY ENGAGEMENT	Grant Management	2022 Community Awareness Grants Assessment
F21/367	COMMUNITY ENGAGEMENT	Grant Management	2022 Community Awareness Grants Funding Agreements
F21/365	COMMUNITY ENGAGEMENT	Grant Management	2022 Community Awareness Grants Templates
F21/426	COMMUNITY ENGAGEMENT	Marketing	2022 Merchandise commitment approval and quotes
F21/427	COMMUNITY ENGAGEMENT	Marketing	2022 Merchandise orders
F21/433	COMMUNITY ENGAGEMENT	Marketing	DonatLife Victoria Logo

F21/297	COMMUNITY ENGAGEMENT	Stakeholder Engagement	Presentations
F21/298	COMMUNITY ENGAGEMENT	Stakeholder Engagement	Presentations
F21/263	DONATION SECTOR	Committees	ATCA/ OTA Meetings
F21/379	DONATION SECTOR	Committees	CGC 2021 12
F21/403	DONATION SECTOR	Committees	Combined JAG and CGC meeting 2021 12
F21/264	DONATION SECTOR	Committees	DLN Managers 2021 07
F21/338	DONATION SECTOR	Committees	DLN Mangers 2021 09
F21/357	DONATION SECTOR	Committees	ECN 2021 11
F21/356	DONATION SECTOR	Committees	FSAG 2021 11
F21/378	DONATION SECTOR	Committees	JAG Morning session JAG Health Official 2021 12
F21/360	DONATION SECTOR	Committees	NAUG 2021 10 14 M8
F21/409	DONATION SECTOR	Committees	Out of Session
F21/306	DONATION SECTOR	Contract Management	2021 NZ FDC workshops
F21/320	DONATION SECTOR	Data & Reporting	COVID impacts on D&T timeline
F21/317	DONATION SECTOR	Data & Reporting	COVID Log
F21/440	DONATION SECTOR	Data & Reporting	Organ Offer Reports
F21/432	DONATION SECTOR	Donor Family Support	NDFSS resources Correspondence process flowcharts
F21/300	DONATION SECTOR	Education	2021 LMS update
F21/303	DONATION SECTOR	Education	AUS-DRAI training video
F21/275	DONATION SECTOR	Policy & Procedures	2. Organ and Vessel Packaging SOP
F21/350	DONATION SECTOR	Policy & Procedures	2021HEVP/NHIP Heart Trial
F21/351	DONATION SECTOR	Policy & Procedures	2021 Review National Competency Framework for Coordinating the Donation Process
F21/319	DONATION SECTOR	Policy & Procedures	International Guidelines
F21/318	DONATION SECTOR	Policy & Procedures	TSANZ Clinical Guidelines
F21/315	DONATION SECTOR	Stakeholder Engagement	ATCA Lunchtime Bites recordings
F21/372	EXTERNAL RELATIONS	Ministerials	Input request for Min Corro
F21/395	EYE & TISSUE SECTOR	Committees	ETAC 2021 12
F21/382	EYE & TISSUE SECTOR	Contract Management	EREEID report
F21/258	EYE & TISSUE SECTOR	Data & Reporting	2021 EREEID Reports

F21/273	EYE & TISSUE SECTOR	Policy & Procedures	EBAANZ
F21/272	EYE & TISSUE SECTOR	Policy & Procedures	EDQM
F21/341	PROCUREMENT	Contracts	2021-22 Annual Procurements
F21/348	PROCUREMENT	Data & Reporting	Minchin Motion 4 May 2021 to 4 October 2021
F21/271	PROCUREMENT	Data & Reporting	Murray Motion 1 July 2020 to 30 June 2021
F21/327	RETRIEVAL & TRANSPLANTATION SECTOR	Committees	COVID-19 Taskforce Communiques
F21/410	RETRIEVAL & TRANSPLANTATION SECTOR	Committees	OMSGC 8 December 2021
F21/386	RETRIEVAL & TRANSPLANTATION SECTOR	Committees	OMSGC Administration
F21/354	RETRIEVAL & TRANSPLANTATION SECTOR	Committees	OMSGC September 2021
F21/278	RETRIEVAL & TRANSPLANTATION SECTOR	Committees	TLRG 2021 08
F21/355	RETRIEVAL & TRANSPLANTATION SECTOR	Committees	TLRG 2021 10
F21/400	RETRIEVAL & TRANSPLANTATION SECTOR	Committees	TSANZ Council OTA update
F21/276	RETRIEVAL & TRANSPLANTATION SECTOR	Grant Management	2020-22 OrganMatch
F21/282	RETRIEVAL & TRANSPLANTATION SECTOR	Grant Management	2021-22 Transition to VXM project
F21/434	RETRIEVAL & TRANSPLANTATION SECTOR	Policy & Procedures	OTA & TSANZ Project – Enhancing clinical best practice
F21/259	RETRIEVAL & TRANSPLANTATION SECTOR	Stakeholder Engagement	NIKTT
F21/393	STRATEGIC MANAGEMENT	Committees	Audit Committee Charter and Work Plan 2021-22
F21/402	STRATEGIC MANAGEMENT	Committees	Audit Committee December 2019 meeting
F21/401	STRATEGIC MANAGEMENT	Committees	Audit Committee December 2020 meeting
F21/388	STRATEGIC MANAGEMENT	Committees	Audit Committee December 2021 meeting
F21/391	STRATEGIC MANAGEMENT	Committees	Audit Committee March 2021 meeting
F21/390	STRATEGIC MANAGEMENT	Committees	Audit Committee May 2021 meeting
F21/392	STRATEGIC MANAGEMENT	Committees	Audit Committee Out of session papers
F21/389	STRATEGIC MANAGEMENT	Committees	Audit Committee September 2021 meeting
F21/412	STRATEGIC MANAGEMENT	Committees	OTA Audit Committee Correspondence
F21/405	STRATEGIC MANAGEMENT	Committees	OTA Board 2021 12
PH21/3	STRATEGIC MANAGEMENT	Committees	OTA Board 2021 08
PH21/4	STRATEGIC MANAGEMENT	Committees	OTA Board 2021 08
F21/334	STRATEGIC MANAGEMENT	Committees	OTA Board 2021 09

F21/363	STRATEGIC MANAGEMENT	Fraud	Fraud against the Commonwealth Survey
F21/307	STRATEGIC MANAGEMENT	Fraud	Fraud Control Plan
F21/305	STRATEGIC MANAGEMENT	Policy & Procedures	Accountable Authority Instructions
F21/435	STRATEGIC MANAGEMENT	Policy & Procedures	Privacy Policy
F21/353	STRATEGIC MANAGEMENT	Reporting	PDU Report
F21/377	STRATEGIC MANAGEMENT	Reporting	Secretariat Outgoing Communication
F21/347	STRATEGIC MANAGEMENT	Reporting	Senate Estimates October 2021
F21/352	STRATEGIC MANAGEMENT	Reporting	Senate Orders
F21/304	STRATEGIC MANAGEMENT	Risk management	Comcover Risk Management Benchmarking Survey
F21/358	TECHNOLOGY & INFORMATION MANAGEMENT	Committees	DA WG 2021 10
F21/321	TECHNOLOGY & INFORMATION MANAGEMENT	Committees	DCG 2021 09
F21/335	TECHNOLOGY & INFORMATION MANAGEMENT	Committees	EDR WG 2021 03
F21/336	TECHNOLOGY & INFORMATION MANAGEMENT	Committees	EDR WG 2021 08
F21/406	TECHNOLOGY & INFORMATION MANAGEMENT	Contract Management	2021-22 Data#3
F21/404	TECHNOLOGY & INFORMATION MANAGEMENT	Contract Management	2021-22 MCR
F21/421	TECHNOLOGY & INFORMATION MANAGEMENT	Contract Management	2022-26 ANZICS
F21/425	TECHNOLOGY & INFORMATION MANAGEMENT	Data & Reporting	Annual Reports and Dashboards 2021
F21/284	TECHNOLOGY & INFORMATION MANAGEMENT	Data & Reporting	Data Requests Level 2
F21/283	TECHNOLOGY & INFORMATION MANAGEMENT	Data & Reporting	Data Requests Level 2 Administration
F21/279	TECHNOLOGY & INFORMATION MANAGEMENT	Data & Reporting	Monthly Reports and Dashboards 2021 06
F21/322	TECHNOLOGY & INFORMATION MANAGEMENT	Data & Reporting	Monthly Reports and Dashboards 2021 07
F21/339	TECHNOLOGY & INFORMATION MANAGEMENT	Data & Reporting	Monthly Reports and Dashboards 2021 08
F21/369	TECHNOLOGY & INFORMATION MANAGEMENT	Data & Reporting	Monthly Reports and Dashboards 2021 09
F21/407	TECHNOLOGY & INFORMATION MANAGEMENT	Data & Reporting	Monthly Reports and Dashboards 2021 10
F21/436	TECHNOLOGY & INFORMATION MANAGEMENT	Data & Reporting	Monthly Reports and Dashboards 2021 11
F21/302	TECHNOLOGY & INFORMATION MANAGEMENT	Data & Reporting	Quarterly Reports and Dashboards 2021Q2
F21/387	TECHNOLOGY & INFORMATION MANAGEMENT	Data & Reporting	Quarterly Reports and Dashboards 2022Q1
F21/337	TECHNOLOGY & INFORMATION MANAGEMENT	System Management	EDR Releases 2021
F21/375	TECHNOLOGY & INFORMATION MANAGEMENT	System Management	EDR Releases 2022

F21/362	TECHNOLOGY & INFORMATION MANAGEMENT	System Management	EDR/ DLA Comparison 2021
F21/316	VIGILANCE & SURVEILLANCE	Committees	VSEAC 2021 09
F21/394	VIGILANCE & SURVEILLANCE	Committees	VSEAC 2021 12
F21/260	VIGILANCE & SURVEILLANCE	Data & Reporting	1a. 2021 Weekly database reports
F21/270	VIGILANCE & SURVEILLANCE	Data & Reporting	SAERN 2021 report #136
F21/289	VIGILANCE & SURVEILLANCE	Data & Reporting	SAERN 2021 report #137
F21/290	VIGILANCE & SURVEILLANCE	Data & Reporting	SAERN 2021 report #138
F21/291	VIGILANCE & SURVEILLANCE	Data & Reporting	SAERN 2021 report #139
F21/309	VIGILANCE & SURVEILLANCE	Data & Reporting	SAERN 2021 report #140
F21/314	VIGILANCE & SURVEILLANCE	Data & Reporting	SAERN 2021 report #141
F21/324	VIGILANCE & SURVEILLANCE	Data & Reporting	SAERN 2021 report #142
F21/396	VIGILANCE & SURVEILLANCE	Data & Reporting	SAERN 2021 report #143
F21/397	VIGILANCE & SURVEILLANCE	Data & Reporting	SAERN 2021 report #144
F21/398	VIGILANCE & SURVEILLANCE	Data & Reporting	SAERN 2021 report #145
F21/399	VIGILANCE & SURVEILLANCE	Data & Reporting	SAERN 2021 report #146
F21/323	VIGILANCE & SURVEILLANCE	Policy & Procedures	Project NORIFY